

ATTACHMENT B

Project Charter: Park Management Plan for Centennial Park to Leisure Centre Corridor

Overview

- **Project Name:** Park Management Plan for Centennial Park to Leisure Centre Corridor
- **Project Sponsors:** Mike Younie
- **Project Manager:** Louis Dauphin
- **Project Start Date & End Date:** July 1, 2023 – March 31, 2024

Details

Project Description	<p>The Park Management Plan will include the following activities:</p> <ul style="list-style-type: none">• Review 2018 and 2009 PRC Master Plans• Stakeholder engagement• Park and Corridor Amenities Review• Community needs assessment• Architect Consultation and Conceptual Design work• Presentation of Management Plan
	<p>The current (2018) and updated Parks, Recreation, Arts & Culture Master Plan will facilitate Council's 2022-2026 Strategic Plan' objective of improving the Centennial Park to Leisure Centre corridor.</p> <p>PRC will work with a qualified vendor to develop a Park Management Plan for Centennial Park to Leisure Centre Corridor that will be informed by community input, stakeholder engagement, and industry best practices.</p>
Project Goals & Outcomes	<p>Upon completion of this project, the Management Plan will have updated goals, based on revised recommendations including, but not limited to:</p> <ul style="list-style-type: none">• Design and Amenities• Trail development• Arts & Culture• Recreation Programming & Services
Project Scope	<ul style="list-style-type: none">• Creation of a Park Management Plan for Centennial Park to Leisure Centre Corridor

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	<ul style="list-style-type: none"> Any work/recommendations outside of this designated area will be considered out of scope for this project. 	
Project Benefits	The plan will provide clearer direction in the planning and design of the Centennial Park to Leisure Centre Corridor over the short-term, medium-term and long-term; taking into consideration stakeholder input and the updated Parks, Trails & Bicycle Master Plan.	
Stakeholders	Residents Council PRC Staff Planning – Development Services PRC User groups Arts & Culture groups Parks & Recreation Advisory Committee Cultural Resources Commission School District 75 Builders and developers Community organizations Local First Nations	
Communications Approach	Regular progress updates will be provided through Council Reports, Department Head meetings, and stakeholder engagement (led by PRC and Communications through surveys, public information sessions, pop-up events, etc.). PRC will collaborate with Communications on appropriate messaging.	
Constraints/Risks	The most significant risk to staff is the additional burden on work load and managing stakeholder feedback/response. It will be prudent to provide stakeholders ample opportunity to provide input and participate in the process.	
Assumptions	N/A	
Project Budget	\$70,000 from Master Plan Implementation & Parks capital funds	
Project Team	Name	Role
	Louis Dauphin, Director, PRC	Project oversight and guidance
	Jason Horton, Manager, Parks & Facilities	Parks & Facilities Lead

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	Mark Haney, Manager, Arts & Culture	Arts & Culture Lead
	Mike Dickinson, Manager of Long Range Planning & Special Projects	Coordination with OCP
	PRC Recreation Programmers, Communications Support	Communications Support Community Engagement Support
Project Milestones	Date	Process
	Summer 2023 (In coordination with Master Plan Update)	RFP process Research Department Orientation/Engagement Council update Needs Assessment/Analysis Stakeholder engagement
	Summer/Fall 2023	Stakeholder engagement Analysis Draft of Park Plan & Design Engagement Council update
	Fall/Winter 2023	Final Plan and Design Review Council update
	Spring 2024	Final Report