



The **Minutes** of the **Mission Community Heritage Commission** meeting held in the Council Chambers, City Hall, 8645 Stave Lake Street, Mission, BC and via video conference on Wednesday, February 1, 2023 commencing at 6:00 p.m.

Members Present: Ken Hood, Chair
Ken Herar, Councillor
Shelley Carter
Pamela Hilton-Herar
Charlotte Lightburn
Kim Sutherland

Guest: Maureen Fleming, Heritage Award Nominee

Members Absent Tim Pippus
Danny Plecas, Councillor
Patrick Hamilton

Others Present: Mike Dickinson, Manager of Long-Range Planning and Special Projects
Hardev Gill, Planner
Monica Stuart, Planning Assistant

1. **CALL TO ORDER**

The Chair called the meeting to order at 6:05 pm.

2. **ADOPTION OF AGENDA**

Moved and seconded,

1. That the agenda of the February 1 meeting of the Mission Community Heritage Commission be amended by adding item 5.a City of Mission Branding under New Business and renumbered accordingly; and
2. That the agenda of the February 1, 2023 meeting of the Mission Community Heritage Commission be approved as amended.

CARRIED

3. **MINUTES FOR APPROVAL**

Moved and seconded,

That the minutes of the Mission Community Heritage Commission meeting held on January 4, 2023 be approved as circulated.

CARRIED

4. BUSINESS ARISING FROM THE MINUTES

(a) Election: Vice Chair

Shelley Carter has been nominated for position of Vice Chair and was elected by acclamation.

(b) Heritage Awards: Nominations Received

The Commission received nominations for 33057 1st Avenue, 33120 / 28 1st Avenue and 33026 2nd Avenue to receive 2023 Heritage Awards.

Further information about 33026 2nd Avenue was provided by the nominee:

- Exterior of the house was historically white;
- In recent years there was a business ran out of the home as an antique and crystal store;
- The granddaughter of the Lane family recently held a book signing in the old family home;
- Many of the original items and hardware are still in possession including: Grandma Lane's curtains, door handles, and doorbell;
- The original built-ins have been retained and during renovation wood was salvaged and re-purposed for window trim and other projects; and
- The back lot is filled with heirloom flowers within Grandma Lane's original swimming pool.

After discussion and amendment, the following motion was adopted:

Moved and seconded,

That the Mission Community Heritage Commission approves the nominations received for the properties 33057 1st Avenue, 33128 1st Avenue and 33026 2nd Avenue to receive a 2023 Heritage Award and

That the Mission Community Heritage Commission approves any associated costs for research, plaque creation and advertising for the 2023 Heritage Awards in the amount up to \$550.00 as amended.

CARRIED.

(c) Project Charter: Final Version

M. Dickinson presented the final version of the Project Management Charter – Heritage Conservation Tools document that presents the further work that staff will need to do in preparing a policy, and the various bylaws and procedure for each of the new conservation tools that are being proposed. Clarification was provided on heritage landscapes and trees.

H.Gill provided an overview of the draft inventory and webmap layer created as well as the criteria staff will use for demolitions.

Discussion was held on the costs for implementing the bylaws and policies as indicated in the project charter.

Moved and seconded,

That the Mission Community Heritage Commission recommends the Project Management Charter – Heritage Conservation Tools be accepted and forwarded to Council with support.

CARRIED.

(d) Century and Character Homes Project: Inventory List and Walkabout updates

No update provided for the Century and Character Homes Project. The inventory list was discussed under item 4.c.

(e) Demolition Referral: Clarification on Process

M. Dickinson updated the Commission on the temporary staff process for demolition permit heritage referrals staff are following until a formal procedure is in place.

Discussion was held on when heritage reviews are referred to the Mission Archives for research and how the costs for the research will be covered.

Moved and seconded,

That the cost for Mission Archives research will come out of the Mission Community Heritage Commission budget until bylaws and formal processes are in place up to \$300.00.

CARRIED

(f) Social Media: Update on Completed and Request for New Posts

M. Stuart updated the Commission on the completed social media posts for both the call for heritage award nominations and advertising the Feb. 1st MCHC meeting date.

Action Item: M. Stuart to request social media posts to promote the approved nominations and the upcoming Award presentation and also the next meeting date.

5. NEW BUSINESS

a) City of Mission Branding

M. Dickinson provided an update to the Commission on the branding presentation to Council by City staff in January 2023.

Discussion ensued with the following comments and concerns:

- The branding report presented to Council indicated the logo represents heritage however it was mentioned that the Commission was not consulted and request clarification on the partner groups consulted during the process.
- Recommendation that the initial design could be embellished with representation of “growth” by designing “growth” on the stump such as a tree, fern or flower and the use of the colour green.

- In the absence of a written description to explain the theme of the branding it was recommended the new logo have strong stylized visual representation. The current design does not appear to reflect the strong themes indicated in the branding proposal.

Action Item: K. Herar to report back to the Commission for next meeting on the next steps in the branding process and inquire on possible future consultation with the Commission.

Further conversation ensued on the circulation of the proposed branding logo through social media on a Commission member's personal Facebook account who was hacked and unable to remove the image, posts or change passcodes to rectify the situation in a timely manner.

Action Item: K. Hood to send clarification to Mayor and Council on the issues that transpired around the member's social media account. M. Dickinson to provide information to the Commission on sensitive items through future in-camera items and the process.

b) Pop Culture Preservation: Recommendation to Create Sub-committee

P. Hilton-Herar proposed the Commission document Pop Culture within Mission.

The following comments were made:

- Current pop culture around Mission: crocheting around town, Frog Hill, Pepsi sign at Hillside Store, and Murals;
- Example of brick reused for sidewalks in New Westminster one way to be innovative in heritage preservation; and
- In the downtown currently there are signs that may not match the current design guidelines.

Moved and seconded,

That the Mission Community Heritage Commission form a working group to recognize, document and record pop cultural items such as signs, relics and unique period pieces.

CARRIED

b) Visitor Information Center: Recommendation for a Storyboard

P. Hilton-Herar inquired about revitalizing the outdoor cement stair area with a garden area and installation of a storyboard at the Visitor Information Centre property located at 34033 Lougheed Highway.

The Commission provided the following comments:

- Stair area is currently cordoned off and visually unkept and uninviting to the public;
- Not sure if this falls under Commission's mandate to recommend to council to update the stairs;

- Suggestion of a storey board for this area to highlight the heritage;
- Recommended converting the stairs to a garden backdrop to encourage visitor stops for photo taking and boosting Mission Tourism by utilizing the stairs that are currently in disrepair and could be used to create a multi-teared garden.

Action Item: Mike Dickenson to follow-up with staff at Parks and Recreation to find information on the historical significance and bring back any available information to next meeting.

6. ROUNDTABLE

No updates provided.

7. NEXT MEETING

The next meeting will be held March 1, 2023 at 6:00 pm in the City Hall, Council Chambers, 8645 Stave Lake Street, Mission, BC and via Video Conference.

8. ADJOURNMENT

Moved and seconded,

That the meeting be adjourned.

CARRIED

The meeting adjourned at 8:29 pm.