



The **Minutes** of the **Mission Community Heritage Commission** meeting held in the Council Chambers, City Hall, 8645 Stave Lake Street, Mission, BC and via video conference on Wednesday, April 5, 2023 commencing at 6:00 p.m.

Members Present: Ken Hood, Chair
Danny Plecas, Councillor
Ken Herar, Councillor
Shelley Carter, Alternate Chair
Charlotte Lightburn
Kim Sutherland
Pamela Hilton-Herar

Members Absent Tim Pippus

Others Present: Mike Dickinson, Manager of Long-Range Planning and Special Projects
Hardev Gill, Planner
Monica Stuart, Planning Assistant
Amanda Pietsch, Administrative Clerk

1. CALL TO ORDER

The Chair called the meeting to order at 6:11 pm.

2. ADOPTION OF AGENDA

Moved and seconded,

That the agenda of the Mission Community Heritage Commission meeting held on April 5, 2023 be approved.

CARRIED

3. MINUTES FOR APPROVAL

Moved and seconded,

That the minutes of the Mission Community Heritage Commission meeting held on March 1, 2023 be approved as circulated.

CARRIED

4. BUSINESS ARISING FROM THE MINUTES

(a) Status of Heritage Award Plaques

K. Hood presented the new plaques to the Commission, and distributed them to the members to deliver to the award recipients.

Mission Community Heritage Commission Minutes

April 5, 2023

It was noted that the total award costs exceeded the previously approved budget of \$300.00 by \$75.00, for a total of \$375.00.

Moved and seconded,

That the Mission Community Heritage Commission approve the additional \$75.00 for the Heritage Plaques.

CARRIED

Commission members proposed that last year's award plaque be replaced with the new style.

Moved and seconded,

That the Mission Community Heritage Commission approve funding in the amount of \$100.00 to replace last years' award plaque.

CARRIED

(b) Century and Character Homes Project Update

P. Hilton-Herar suggested a public information campaign to educate the public on heritage value to identify potential heritage homes.

Discussion ensued on the best way to approach this idea.

(c) Pop Culture Preservation Project Update

The Commission discussed preparing a flyer or interactive website to familiarize the public with Mission's Pop Culture.

(d) Street Naming Policy Working Group Update

Commission members discussed a lack of available names and considered a recommendation to Council to include new names to the street naming policy.

K. Sutherland entered the meeting at 6:53 pm.

Moved and seconded,

That the Mission Community Heritage Commission recommend to Council to review the street naming policy and to consider the names of the women of Paths and Pathfinders, indigenous, other ethnicities, and well-known contributors to the community for inclusion.

CARRIED

(e) Heritage BC Conference Update

K. Hood provided an update on the Heritage BC Conference.

5. NEW BUSINESS

a) Draft Inventory List

The Commission considered the addition of 8950 Hayward street to the draft inventory list, and noted that the work of a summer student with the archives will verify the authenticity of the proposed properties on the list.

April 5, 2023

b) Summer Student Hiring

An update was provided on the summer student hiring.

ACTION ITEM: Staff to contact the archives to request summer student job descriptions from previous summer students to help create the requirements for the position.

d) Heritage BC Membership Renewal

The Commissions annual Heritage BC Membership Renewal is due April 12, 2023.

Moved and seconded,

That the Mission Community Heritage Commission approve the funding of \$100.00 to renew the annual Heritage BC Membership.

ACTION ITEM: Staff will renew the membership.

6. ROUNDTABLE

H. Gill provided an update on the Heritage Project Charter and noted that minor housekeeping changes will be brought back to the Commission in May prior to presentation to Council.

M. Dickinson updated the Commission on the OCP review project and explained how it relates to heritage conservation.

C. Lightburn highlighted one of the sessions coming up at the HeritageBC conference.

P. Hilton-Herar brought forward an idea to have a Heritage Commission booth at the annual MissionFest event in downtown Mission, to help bring awareness to the Commission and its activities.

M. Dickinson left the meeting at 7:50 pm.

K. Sutherland mentioned the upcoming OCP review and queried timing for the Commission ability to provide comments.

K. Hood acknowledged the resignation of P. Hamilton from the Commission and noted his service to the Commission.

7. NEXT MEETING

The next meeting will be held May 3, 2023 at 6:00 pm in the City Hall, Council Chambers, 8645 Stave Lake Street, Mission, BC and via Video Conference.

8. ADJOURNMENT

Moved and seconded,

That the meeting be adjourned.

CARRIED

The meeting adjourned at 7:57 pm.