

ATTACHMENT A

CITY OF MISSION

BYLAW 6236-2023

A bylaw to amend user fees and charges
within various City of Mission bylaws

WHEREAS, pursuant to the provisions of the *Community Charter*, the Council for the City of Mission may, by bylaw, establish a fee payable in respect of all or part of a service of the municipality; the use of municipal property; or the exercise of authority to regulate, prohibit or impose requirements.

NOW THEREFORE the Council for the City of Mission, in open meeting assembled, ENACTS AS FOLLOWS:

1. This bylaw may be known and cited for all purposes as "City of Mission 2024 Fee Revision Bylaw 6236-2023."
2. This bylaw shall amend District of Mission **Holding Tank Sewage Discharge Bylaw 38232-2005** by deleting "Effective January 1, 2023 - \$54.29 (including GST)" from Section 3 (d) and replacing it with "Effective January 1, 2024 - \$68.25 (including GST)."
3. This bylaw shall amend District of Mission **Penitentiary Sewage Lift Station Catchment Area Fee Bylaw 5040-2009** by deleting "\$6,300.00 (effective January 1, 2022)" from Section 3 and replacing it with "\$6,600.00 (effective January 1, 2024)".
4. This bylaw shall amend District of Mission **Cost Recovery Bylaw 5479-2015** by deleting "Cost Plus 10%" in all the three line items from the Third Party Charges Section of Schedule A and replacing them with "Cost Plus 15%".
5. This bylaw shall amend District of Mission **Water Rates Bylaw 2197-1990** by deleting Schedule B and replacing it with the new amended Schedule B as set out in Appendix 1 attached to and forming part of this bylaw
6. This bylaw shall amend District of Mission **Water Bylaw 2196-1990** by deleting the sentence "No Consumer shall be charged a fee for a water shut off or a water turn on" from Section 3.9.
7. This bylaw shall amend District of Mission **Sewer Bylaw 5033-1990** by deleting Schedules C and D and replacing them with the new amended Schedules C and D as set out in Appendix 2 attached to and forming a part of this bylaw.
8. This bylaw shall amend District of Mission **Solid Waste Management Bylaw 5526-2015** by deleting Schedule A and replacing it with the new amended Schedule A as set out in Appendix 3 attached to and forming a part of this bylaw.
9. This bylaw shall amend District of Mission **Building Bylaw 3590-2003** by deleting Schedule A and replacing it with the new amended Schedule A as set out in Appendix 4 attached to and forming a part of this bylaw.
10. This bylaw shall amend District of Mission **User Fees and Charges Bylaw 4029-2007** by deleting Schedules 1 and 2 and replacing them with the new amended Schedules 1 and 2 as set out in Appendix 5 attached to and forming a part of this bylaw.
11. This bylaw shall amend District of Mission **Cemetery and Crematorium Bylaw 5664-2017** by deleting Schedule C and replacing it with the new amended Schedule C as set out in Appendix 6 attached to and forming a part of this bylaw.
12. This bylaw shall amend District of Mission **Land Use Application Procedures and Fees Bylaw 3612-2003** by deleting Schedule A and replacing it with the new amended Schedule A as set out in Appendix 7 attached to and forming a part of this bylaw.

- 13. This bylaw shall amend District of Mission **Highway Access Bylaw 1705-1987** by deleting Schedule A and replacing it with the new amended Schedule A as set out in Appendix 8 attached to and forming a part of this bylaw.
- 14. This bylaw shall amend District of Mission **Fire Prevention Bylaw 3281-1999** by deleting Schedule A and replacing it with the new amended Schedule A as set out in Appendix 9 attached to and forming a part of this bylaw.
- 15. This bylaw shall take effect on the 1st day of January 2024.

READ A FIRST TIME this _____ day of December, 2023

READ A SECOND TIME this _____ day of December, 2023

READ A THIRD TIME this _____ day of December, 2023

ADOPTED this _____ day of December, 2023

PAUL HORN
MAYOR

JENNIFER RUSSELL
CORPORATE OFFICER

Appendix 1

WATER RATES BYLAW #2197-1990 – SCHEDULE “B”

| | Description of Existing Fee/Charge | Applicable Taxes to be added | Effective January 1, 2024 |
|----------|--|------------------------------|----------------------------|
| 1 | Water Fill Station Key FOBs Mill Pond (FOBs for Mission Residences only who are not connected to the water system) | | |
| (a) | Key FOB - each | Included | \$45.00 |
| (b) | Key FOB replacement - each | Included | \$35.00 |
| (c) | Key FOB Returned - The City will buy back the FOB provided it is in working condition and is not damaged | Included | (\$25.00) |
| | | | |
| 2 | Deposit for testing a meter as set out in Section 9.4 | | |
| (a) | 15 mm water line to 50 mm water line | | \$273.29 |
| (b) | 200 mm water line | | \$1,061.31 |
| | | | |
| 3 | For an inaccessible meter as set out in Section 9.1 (per month fee) | | \$50.00 |
| | | | |
| 4 | Water Meter Loan Application Fee | | 4% of Loan Value per annum |

Appendix 2

SEWER BYLAW #5033-2009 – SCHEDULE “C”

**Effective
January 1, 2024**

| Schedule "C" - Sewer Connection Fees | |
|---|---|
| 1 SANITARY SEWER CONNECTION | |
| 1(a) | The connection fees shall be: |
| 0 to 1 meter depth | |
| first meter or less | \$910.00 |
| per meter beyond 1 meter | \$225.00 |
| 1.01 to 2 meters depth | |
| first meter or less | \$1,270.00 |
| per meter beyond 1 meter | \$270.00 |
| 2.01 to 3 meters depth | |
| first meter or less | \$1,640.00 |
| per meter beyond 1 meter | \$420.00 |
| 3.01 to 4 meters depth | |
| first meter or less | \$2,015.00 |
| per meter beyond 1 meter | \$750.00 |
| More than 4 meters depth or larger than 150 mm diameter | |
| first meter or less | Time and Materials |
| per meter beyond 1 meter | Time and Materials |
| 1 (b) (i) | The Administration Fee for a quote to connect, irrespective of diameter, shall be: \$55.00 |
| 1 (b) (ii) | In addition to (i), the Administration Fee to complete the service connection, irrespective of diameter, shall be: \$245.00 |
| 1 (c) | Sanitary Sewer Connection Inspection fee \$94.00 |
| 1 (c) (ii) | Sanitary Sewer Connection Inspection fee charges for inspections performed outside regular working hours shall be: Time and Materials |
| 1 (d) (i) | Sanitary Sewer Pre-service Connection Fee Same as sanitary sewer service connection fee with a 20% reduction to application costs |
| 2 STORM SEWER CONNECTION | |
| 2 (a) | The connection fees shall be: |
| 0 to 1 meter depth | |
| first meter or less | \$910.00 |
| per meter beyond 1 meter | \$225.00 |
| 1.01 to 2 meters depth | |
| first meter or less | \$1,270.00 |
| per meter beyond 1 meter | \$270.00 |
| 2.01 to 3 meters depth | |
| first meter or less | \$1,640.00 |
| per meter beyond 1 meter | \$420.00 |
| 3.01 to 4 meters depth | |
| first meter or less | \$2,015.00 |
| per meter beyond 1 meter | \$750.00 |
| More than 4 meters depth or larger than 150 mm diameter | |
| first meter or less | Time and materials |
| per meter beyond 1 meter | Time and materials |
| 2 (b) (i) | The Administration Fee for a quote to connect, irrespective of diameter, shall be: \$55.00 |
| 2 (b) (ii) | In addition to (i), the Administration Fee to complete the service connection, irrespective of diameter, shall be: \$245.00 |
| 2 (c) | Storm Service Connection Inspection Fee \$94.00 |
| 2 (c) (ii) | Storm Sewer Connection Inspection Fee for inspections performed outside regular working hours shall be: Time and Materials |
| 2 (d) (i) | Storm Sewer Pre-Service Connection Fee Same as storm sewer service connection fee with a 20% reduction to applicable costs |

Appendix 2

SEWER BYLAW #5033-2009 – SCHEDULE “C” (cont’d)

| | | Effective January 1, 2024 |
|----------|---|------------------------------|
| 3 | EXTRA LENGTH AND DEEP SERVICE CONNECTIONS | |
| | For any service connection, whether storm or sanitary, which exceeds twenty (20) meters in length, or which has a depth in excess of four (4) meters over more than half its length, the fee will be the actual costs of construction with a deposit at the time of application in the amount equal to the estimated cost of the work, as determined by the Engineer. | Time and materials |
| 4 | DISCONNECTION OF THE SERVICE | |
| | Sanitary Sewer Disconnection (at the main by municipal crews) | \$1,845.00 |
| | Capping the service at the property line by municipal crews | \$1,295.00 |
| | Capping the service at property line by municipal crews in conjunction with capping of either a storm sewer or water service | \$1,705.00 |
| | Capping the service at property line by municipal crews in conjunction with capping of both storm sewer and water services | \$1,705.00 |
| | Capping the service at property line by owner under direct municipal inspection - each service | \$110.00 |
| | Storm Sewer Disconnection (at the main by municipal crews) | \$1,845.00 |
| | Capping the service at the property line by municipal crews | \$1,295.00 |
| | Capping the service at property line by municipal crews in conjunction with capping of either a sanitary sewer or water service | \$1,705.00 |
| | Capping the service at property line by municipal crews in conjunction with capping of both sanitary sewer and water services | \$1,705.00 |
| | Capping the service at property line by owner under direct municipal inspection - each service. | \$110.00 |
| 5 | BUILDING SEWER INSTALLED BY CITY | |
| | Where an Owner fails to comply with an order to connect to the Sewer connection and the work is directed to be done by the City, the entire cost of the work plus a supervision and overhead charge not exceeding 20% of the total amount for labour, equipment and materials will be charged to the Owners | |
| 6 | Surface Restoration Fee | |
| | First Square Meter | \$750.00 |
| | Additional Square Meters | \$250.00 |

Appendix 2

SEWER BYLAW #5033-2009 – SCHEDULE “D”

Schedule "D" - Sanitary Sewer User Rates and Fees

VOLUME CALCULATION

| | |
|----------|--|
| 1 | For holders of Wastewater Discharge Permits with a Sanitary Sewer meter, volume calculations shall be determined based upon 100% of the volume measured by the Sanitary Sewer meter. |
| 2 | For holders of Wastewater Discharge Permits without a Sanitary Sewer meter, but with a Water meter on City supplied Water, volume calculations shall be determined as per the Consolidated Sewer User Rates and Charges Bylaw. |
| 3 | Volume calculations for holders of Wastewater Discharge Permits, with Sanitary Sewer meters or Water meters on private wells, shall be calculated as above and invoices on a quarterly basis. |

**Effective
January 1, 2024**

Sanitary Sewer User Rates

All sanitary sewer use rates shall be paid by the User in accordance with the Consolidated Sewer User Rates and Charges Bylaw and this bylaw, where applicable. The following table specifies sewer user rates for those discharges authorized by a Wastewater Discharge Permit and where a Sanitary Sewer meter is in place. Charges will be invoiced on a quarterly basis.

Non-Residential Users: (Volume)

| | |
|-------------------------------------|-----------------------|
| 1 - 10,000 m ³ | \$0.67/m ³ |
| 10,001 - 100,000 m ³ | \$0.61/m ³ |
| Greater than 100,001 m ³ | \$0.52/m ³ |

Residential Users and Multiple Use with Residential Users:

| | |
|-----------------|--------|
| per cubic meter | \$0.86 |
|-----------------|--------|

BOD and TSS WASTE CHARGES

Biochemical Oxygen Demand (BOD) and Total Suspended Solids (TSS) charges are calculated based on Full Mass Loading

| | | |
|---------------------------------|-------------|-----------------|
| Biochemical Oxygen Demand (BOD) | \$/kg/month | \$0.45/kg/month |
| Total Suspended Solids (TSS) | \$/kg/month | \$0.50/kg/month |

Disposal of Trucked Liquid Waste at the JAMES Treatment Plant

| | |
|------------------|---------|
| Per 1,000 litres | \$60.00 |
|------------------|---------|

WASTEWATER DISCHARGE PERMIT FEES

| | |
|--------------|---|
| 1 | Application Fee |
| | There is no application fee for a person to apply for a Waste Water Discharge Permit. |
| 2 | Amendment Fee |
| 2 (a) | Each time the holder of a Wastewater Discharge Permit requests an amendment to the Wastewater Discharge Permit held by him or her, he or she shall pay an amendment fee of \$500.00 . Completion of an Application form as provided in Schedule "G" is required. The amendment fee is payable upon issuance of the amended permit. |
| 2 (b) | No amendment fee will be charged for Wastewater Discharge Permit amendments that have been initiated by the City of Mission. |

WASTEWATER DISCHARGE PERMIT FEES FOR GROUNDWATER REMEDIATION SITES

| | |
|--------------|---|
| 1 | Application Fee |
| 1 (a) | A Person who applies for a Wastewater Discharge Permit for Groundwater Remediation Sites shall pay an Application fee of \$1,500.00 . |
| 1 (b) | The Application fee is payable upon submission to the Engineer of a completed Application form as provided in Schedule "H". |
| 1 (c) | The City will not process an Application for a Wastewater Discharge Permit until the Application fee has been paid. |
| 1 (d) | The Application fee will not be refunded if the Engineer does not issue a Wastewater Discharge Permit for the groundwater remediation site. |
| 2 | Amendment Fee |
| 2 (a) | Each time the holder of a Wastewater Discharge Permit for Groundwater Remediation Sites requests an amendment to the Wastewater Discharge Permit held by him or her, he or she shall pay an amendment fee of \$500.00 . Completion of an Application form as provided in Schedule "H" is required. The amendment fee is payable upon issuance of the amended permit. |
| 2 (b) | No amendment fee will be charged for Wastewater Discharge Permit amendments that have been initiated by the City of Mission. |

Appendix 3

SOLID WASTE MANAGEMENT BYLAW #5526-2015 – SCHEDULE “A”

| Description of Existing Fee/Charge | Unit | Effective January 1, 2024 |
|--|-------------|--|
| New Resident Provision of Rot Pot (46L cart for food waste) | 1 | \$0.00 |
| Replacement Resident Provision of Rot Pot (46L cart for food waste) | | \$35.00 |
| New Resident Provision of Black Box (27L box for container glass) | 1 | \$0.00 |
| Replacement Resident Provision of Black Box (27L box for container glass) | | \$7.00 |
| New Resident Provision of Blue Bin (121L bin for recycling) | 1 | \$0.00 |
| Replacement Resident Provision of Blue Bin (121L bin for recycling) | | \$35.00 |
| Extra Garbage Bag Stickers | per sticker | \$3.90 |
| Garbage from sources within the City except as specified below | per tonne | \$141.00 |
| Garbage, Trade Waste or Construction and Demolition Waste requiring special management practices, including residential asbestos, from sources within the City | per tonne | \$220.00 |
| Garbage, Trade Waste or Construction and Demolition Waste received from sources outside the City, except as specified below | per tonne | \$225.00 |
| Garbage, Trade Waste or Construction and Demolition Waste requiring special management practices, including residential asbestos, from sources outside the City | per tonne | \$344.00 |
| Minimum charge for loads from sources within the City | per load | \$10.00 |
| Minimum charge for loads from sources outside the City | per load | \$15.00 |
| Greenwaste from sources within the City | per tonne | \$82.50 |
| Greenwaste from sources outside the City | per tonne | \$128.00 |
| Gypsum board (post 1990) from sources within the City | per tonne | \$200.00 |
| Gypsum board (post 1990) from sources outside the City | per tonne | \$286.00 |
| Sod, soil, bricks and small concrete debris (not exceeding 30 centimetres in any dimension) from within the City only | per tonne | \$41.00 |
| Sod, soil, bricks and small concrete debris (not exceeding 30 centimetres in any dimension) from sources from outside the City. | per tonne | \$64.00 |
| Residential Food Waste from sources within the City | per tonne | \$0.00 |
| Residential Food Waste from sources outside the City | per tonne | \$128.00 |
| Commercial Food Waste from sources within the City | per tonne | \$84.00 |
| Commercial Food Waste from sources outside the City | per tonne | \$134.00 |
| Residential Recyclables | per tonne | \$0.00 |
| Off-rim tires (passenger car and light truck tires only) | per tire | \$0.00 |
| On-rim tires (passenger car and light truck tires only) | per tire | \$5.00 |
| Mattress Recycling fee from sources within the City | per unit | \$11.00 |
| Mattress Recycling fee from sources outside the City | per unit | \$17.50 |
| Surcharge on the higher disposal fee for any unsorted loads (charged at the highest tipping fee applicable to any material in the load) | per tonne | 50% |
| Surcharge for unsecured loads | per load | \$25.00 |
| Alternative cover material, contaminated soil, animal mortalities, food production waste and other non-hazardous, but less common materials from sources within the FVRD | per tonne | To be determined on a case-by-case basis |

Appendix 4

BUILDING BYLAW 3590-2003 – SCHEDULE “A”

**Effective
January 1, 2024**

| Building Permit Fees | |
|--|---|
| 1 (a) | <p>The fee payable for a Permit for the Construction of a Building or part thereof where the value of Construction does not exceed \$5,000 shall be: \$165.50</p> <p>plus,</p> <p>\$12.50 for each \$1,000 of Construction value or portion thereof, over \$5,000.00 and up to \$50,000.00, plus</p> <p>\$11.00 for each \$1,000 of Construction value or portion thereof, over \$50,000.00 and up to \$150,000.00, plus</p> <p>\$9.50 for each \$1,000 of Construction value or portion thereof, over \$150,000.00 and up to \$500,000.00, plus</p> <p>\$8.30 for each \$1,000 of Construction value or portion thereof, over \$500,000.00.</p> |
| Notwithstanding the fee stated above, the Building Permit fee for the following applications shall be: | |
| 1 (b) | <p>\$562.50 for removal, repair or alteration of a building envelope and the repair of damage to structures caused by building envelope failure for any residential building completed between 1985 & 1998.</p> <p>i) A Building Permit issued pursuant to this section remains subject to all other application Schedule "A" Permit fees.</p> |
| 1 (c) | <p>A minimum of \$552.00 for the alteration of, or minor addition (less than 25% of the existing floor area) to any building that is not:</p> <ul style="list-style-type: none"> • a single family dwelling, duplex, multi-family dwelling building; • an accessory building to a single family dwelling, duplex, multi-family dwelling building; or • an agricultural building |
| 1 (d) | <p>A minimum of \$2,758.00 for any new building or major building addition that is not:</p> <ul style="list-style-type: none"> • a single family dwelling, duplex, multi-family dwelling building; • an accessory building to a single family dwelling, duplex, multi-family dwelling building; or • an agricultural building. |
| 1 (e) | <p>50% of the prescribed fees listed in 1 (a), (c) or (d) for Building Permit on a property located within the <i>MissionCity</i> Downtown Action Plan Area (as shown on Schedule “B”) for any Permit application received on or before December 31, 2024.</p> |
| Work Without Permit Fees | |
| This section applies to any construction that requires a Permit pursuant to this bylaw. | |
| 2 | <p>The Permit fees specified in Section 1 or 9 of Schedule A shall be increased by 100 % of the Permit fee or \$250.00, whichever is greater, where Construction of work requiring a Permit begins before a Permit is issued.</p> |
| Non-Refundable Building Permit Application Fees | |
| 3 | <p>Each Building Permit application shall include the payment of a non-refundable portion of the Building Permit application fee as follows:</p> |
| 3 (a) | <p>\$165.50 Per Permit for:</p> <ul style="list-style-type: none"> i. the alteration or minor addition (less than 25% of the existing floor area) to a single family dwelling or duplex building; ii. an accessory building to a single family dwelling or duplex use; or iii. an agricultural buildings; |
| 3 (b) | <p>\$1,102.50 Per Permit for:</p> <ul style="list-style-type: none"> i. a new single family or duplex dwelling; or ii. a major addition to a single family or duplex dwelling; |
| 3 (c) | <p>\$552.00 Per Permit for the alteration of or minor addition (less than 25% of the existing floor area) to any other building not included in clause (a) above;</p> |
| 3 (d) | <p>\$2,726.00 Per Permit for any other new building or major addition not included in clause (b) above.</p> |

Appendix 4

BUILDING BYLAW 3590-2003 – SCHEDULE “A” (cont’d)

| Building Permit Application Plan and Document Revision Fees | |
|---|--|
| 4 (a) | An additional fee of 25% of the Building Permit fee pursuant to Section 1 of this Schedule will be charged where following the plan review the Building Official requires a second iteration of the drawings or supporting documents to be resubmitted. |
| 4 (b) | An additional fee of 50% of the Building Permit fee pursuant to Section 1 of this Schedule will be charged where following the plan review the Building Official requires a third iteration of the drawings or supporting documents to be resubmitted; and an additional fee of 50% of the Building Permit fee pursuant to Section 1 of this Schedule will be charged for each subsequent iteration where following the plan review the Building Official requires revised drawings or supporting documents to be resubmitted. |
| Building Permit Refunds | |
| 5 (a) | Building Permit fee refunds processed pursuant to Section 7.18 shall not include the non-refundable building Permit application fee paid pursuant to Section 3 of this Schedule and shall be limited to: 50% of remaining Building Permit fees paid. |
| Effective January 1, 2024 | |
| Covenant Preparation, Processing, Registration and Removal Fees | |
| 6 (a) | The fee to remove Land Title Notice from a property’s Title \$700.00 |
| Security and Compliance Deposit | |
| 7 | The following security and compliance deposits shall be included at the time of a Permit application: |
| 7 (a) | New Single-Family Dwelling or Duplex \$3,307.50 |
| 7 (b) | Major Additions to a Single-Family Dwelling or Duplex (more than 25% of the existing floor area) \$1,102.50 |
| 7 (c) | New Multi-Family Residential, Mixed Use, Commercial, Industrial or Institutional Building (per building) \$5,512.50 |
| 7 (d) | Significant alteration of or major addition (more than 25% of the existing floor area) to a Multi-Family Residential, Mixed Use, Commercial, Industrial or Institutional Building (per building) \$5,512.50 |
| 7 (e) | Minor alteration of or small addition (less than 25% of the existing floor area) to a Multi-Family Residential, Mixed Use, Commercial, Industrial or Institutional Building (per building) \$2,205.00 |
| 7 (f) | Removal of a Temporary Building pursuant to Section 9 of this Bylaw \$11,025.00 |
| 7 (g) | An additional deposit for the removal or conversion of an existing residential building due to the construction of a new residential building on the property \$5,512.50 |
| 7 (h) | New Free Standing Signs \$1,102.50 |
| Occupancy Permit and Provisional Occupancy Permit Fees | |
| 8 (a) | Fee for an Occupancy Permit issued pursuant to Section 7.18 (r) of the \$83.00 |
| Provisional Occupancy Permit Fees: | |
| Single-Family Dwelling or Duplex: | |
| 8 (b) | (i) (90 day maximum period) \$276.00 |
| | (ii) Renewal (90 day maximum period) \$138.00 |
| Multi-Family Dwelling: | |
| 8 (c) | (i) Per unit (120 day maximum period) \$132.50 |
| | (ii) Renewal per unit (120 day maximum period) \$67.00 |
| Other Than Residential: | |
| 8 (d) | (i) Per unit (60 day maximum period) \$552.00 |
| | (ii) Renewal per unit (60 day maximum period) \$276.00 |

Appendix 4

BUILDING BYLAW 3590-2003 – SCHEDULE “A” (cont’d)

| | | Effective January 1, 2024 |
|---|--|------------------------------|
| Plumbing Permit Fees | | |
| 9 | Plumbing Permit fees: | |
| (a) | Plumbing, involving the installation of fixtures, for each fixture | \$16.50 |
| (b) | Notwithstanding subsection (a), the minimum fee payable for a plumbing | \$100.00 |
| Plumbing work involving the installation of storm sewers, sanitary sewers, water service lines and related appurtenances: | | |
| (c) | (i) sanitary sewer | \$100.00 |
| | (ii) storm sewer | \$100.00 |
| | (iii) water service | \$100.00 |
| | (iv) for each sump, oil or grease interceptor, catch basin, manhole, cleanout, inspection chamber, fire hydrant, water meter or reducing station | \$55.00 |
| Fire Sprinkler System: | | |
| (a) | for the first 15 sprinkler heads | \$132.50 |
| (b) | each additional sprinkler head | \$2.20 |
| (c) | each siamese connection | \$77.00 |
| Equivalency Proposal Fee | | |
| 10 (a) | The fee to be paid at the time of submission of required information and documentation for an equivalency proposal, shall be | \$552.00 |
| 10 (b) | The fee for each additional revision of the documentation for an equivalency proposal | \$220.50 |
| Revision to Issued Permit Drawings | | |
| 11 (a) | The fee to review and revise issued Permit plans or supporting documents for the first two hours or part thereof shall be | \$220.50 |
| 11 (b) | Each additional hour or part thereof to review revised plans or documents shall be | \$100.00 |
| Temporary Building Permit Fees | | |
| 12 (a) | Temporary building – Building Permit fee | \$420.00 |
| Demolition Permit Fees | | |
| 13 (a) | The fee for a demolition permit shall be | \$220.50 |
| 13 (b) | Building demolition Building Permit fee for properties located within the <i>MissionCity</i> Downtown Action Plan Area (as shown on Schedule “B”) received on or before December 31, 2026. | \$108.00 |
| Re-Inspection Fees | | |
| 14 (a) | Re-inspection Fee | \$100.00 |

Appendix 4

BUILDING BYLAW 3590-2003 – SCHEDULE “A” (cont’d)

| | | Effective January 1, 2024 |
|---|---|---|
| Special Inspection Fees | | |
| 15 (a) | Inspection Fee for inspections during regular office operating hours that require special arrangements because of the location or nature of the construction, shall be billed per hour, plus travel expenses where such inspection is not within the City (for each hour or part thereof including travel time to and from the office). | \$100.00 |
| 15 (b) | Inspection Fee for inspections conducted after Standard Office Hours on a Standard Office Work Day (for each hour or part thereof including travel time back to the office) | \$143.50 |
| 15 (c) | Inspection Fee for inspections conducted on a Non-Standard Office Work Day (for each hour or part thereof including travel time back to the office; minimum 3 hour charge); or, before Standard Office Hours on a Standard Office Work Day (for each hour or part thereof) | \$220.50 |
| 15 (d) | Geotech Report Review Fee | \$166.50 |
| 15 (e) | Secondary Suite Inspection to determine building upgrade requirements to add Secondary Suite to a dwelling unit | \$276.00 |
| Woodstove Permit Fee | | |
| 16 (a) | Woodstove Permit Fee | \$165.50 |
| Administrative Processing Fee | | |
| 17 (a) | Building Permit Renewal fee | \$165.50 |
| 17 (b) | Change of Property Owner fee | \$110.00 |
| 17 (c) | Transfer of Building Permit fee | \$165.50 |
| File research fees: | | |
| 17 (d) | (i) First 30 minutes of part there of | \$33.00 |
| | (ii) Each additional 30 minutes or part thereof | \$33.00 |
| Preparing permanent construction records: | | |
| | (i) For a new single-family dwelling or duplex: | 0.02% of the construction value, subject to a minimum of \$35.00 and a maximum of \$100.00 |
| 17 (e) | (ii) For new and/or additions of, commercial, industrial, institutional and multi-family projects: | 0.02% of the construction value, subject to a minimum of \$100.00 and a maximum of \$175.00 |
| | (iii) For all other Permits (such as single-family/duplex additions, accessory buildings, farm buildings, sign, plumbing, fire sprinkler, irrigation, tenant improvement Permits, etc.): | 0.01% of the construction value, subject to a minimum of \$35.00 and a maximum of \$100.00 |

Appendix 5

USER FEES AND CHARGES BY LAW #4029-2007 - SCHEDULE 1

| A | Description of Existing Fee/Charge | Applicable Taxes to be Added | Effective January 1, 2024 | Policy Reference |
|-------------------|--|------------------------------|--|------------------|
| 1 | CORPORATE SERVICES | | | |
| 1 | Documentation Research Fees | | | |
| 1(a) | Provide historical information (per hour) | GST | \$56.00 | |
| 1(b) | Request for Wage Loss or Earnings Information Provide documentation to requests for wage loss or earnings information initiated by or on behalf of any past or present employee of the City, with the exception of requests from the following: - WorkSafeBC - Revenue Canada/Canada Pension Plan/Service Canada – EI - City Contracted Employee Benefit Plan Carrier - Municipal Superannuation (Pension) Plan - Employment Verification Confirmations | | \$77.00 for the first hour and then \$11.55 for each 15 minutes thereafter | |
| 2 | Mailings | | | |
| 2(a) | Mail-out for Public Information Meeting (per envelope - for the number of addresses information is mailed to) | GST | \$3.00 | |
| 3 | Maps - Hard copy (print) | | | |
| 3(a) | Street Maps | GST/PST | \$3.15 | |
| 3(b) | Full set of legal, address or assessment section maps (prepaid) | GST/PST | \$115.00 | |
| 3(c) | Zoning Map (each) | PST | \$7.50 | |
| 3(d) | OCP Map (each) | GST/PST | \$7.50 | |
| 3(e) | OCP Map (colour print) (each) | GST/PST | \$11.03 | |
| 3(f) | OCP Maps (set of 12) | GST/PST | \$75.00 | |
| 3(g) | Zoning Maps (set of 5) | PST | \$34.02 | |
| 3(h) | Cedar Valley Comprehensive Development Plan (report & maps) | GST/PST | \$70.00 | |
| 3(i) | Large Forestry Maps | GST/PST | \$15.58 | |
| 4 | Maps - Digital (electronic) copy | | | |
| 4(a) | Street Map | GST/PST | \$178.30 | |
| 4(b) | Cadastral Base Map (1/2 section) | GST/PST | \$23.80 | |
| 4(c) | Overlays (1/2 section) each | | | |
| 4(c)(i) | - Legal Incl street names & plan #2 | GST/PST | \$12.00 | |
| 4(c)(ii) | - Civic Addresses including street names | GST/PST | \$12.00 | |
| 4(c)(iii) | - Roll numbers including street names | GST/PST | \$12.00 | |
| 4(c)(iv) | - Topographical | GST/PST | \$12.00 | |
| 4(c)(v) | - Water System key plans | GST/PST | \$12.00 | |
| 4(c)(vi) | - Drainage/storm/sewer key plans | GST/PST | \$12.00 | |
| 4(c)(vii) | - Sanitary key plans | GST/PST | \$12.00 | |
| 4(c)(viii) | - Fibre Optic Cable key plans | GST/PST | \$12.00 | |
| 4(d) | Cadastral Mosaic (entire City) incl legal descriptions, civic addresses, and roll number layers | GST/PST | \$2,285.00 | |
| 4(e) | Water Overlays entire water service area - additional cost | GST/PST | \$1,371.00 | |
| 4(f) | Sanitary Overlays entire sanitary service area - additional cost | GST/PST | \$572.00 | |
| 4(g) | Storm Overlays entire City - additional cost | GST/PST | \$2,285.00 | |
| 4(h) | Storm Overlays with topography entire City - additional cost | GST/PST | \$3,393.00 | |
| 4(i) | OCP Maps - all including all cadastral base | GST/PST | \$2,262.00 | |
| 4(j) | Zoning Maps A2, A3 (urban areas) each | PST | \$743.00 | |
| 4(k) | Zoning Maps (outer areas-two maps) each map | PST | \$29.00 | |
| 4(l) | OCP maps and Zoning maps - all including cadastral | GST/PST | \$2,856.00 | |
| 4(m) | Gravel Pit Topographical Map - each | GST/PST | \$572.00 | |

Appendix 5

USER FEES AND CHARGES BY LAW #4029-2007 - SCHEDULE 1 (cont'd)

| | Description of Existing Fee/Charge | Applicable Taxes to be Added | Effective January 1, 2024 | Policy Reference |
|--------------------|--|------------------------------|---------------------------|------------------|
| A | CORPORATE SERVICES (cont'd) | | | |
| 5 | Microfiche | | | |
| 5(a) | Microfiche research fee for property information (flat rate) | GST | \$20.50 | |
| 5(b) | Per copy (8 1/2 x 11) | GST/PST | \$1.20 | |
| 6 | Photocopies or Computer Generated Copies | | | |
| 6(a) | Property Owners - first five copies black & white | - | \$0.00 | |
| 6(b) | Property Owners six copies & up (per black & white copy) | GST/PST | \$0.60 | |
| 6(c) | Non-Residents or Businesses (per black & white copy) | GST/PST | \$0.60 | |
| 6(d) | Property Owners, Non-Residents or Businesses (per colour copy) | GST/PST | \$1.30 | |
| 7 | Paper Prints | | | |
| 7(a) | A1 or 24"x36" (single original) | GST/PST | \$6.50 | |
| 7(b) | Oversize (single original) | GST/PST | \$6.50 | |
| 8 | Road Closure and Sale | | | |
| 8(a) | The applicant agrees to pay a <u>non-refundable</u> deposit of 10% of the purchase price up to a maximum of \$2,050. | | \$2,050.00 | STR.34 |
| 8(b) | The applicant agrees to pay an administration fee for the road closure and sale process. | | \$1,025.00 | STR.34 |
| 8(c) | The applicant agrees to pay all costs associated with advertising and to complete all legal documents and to register at the Land Title Office. | | Time and Materials | STR.34 |
| 9 | City Insignia Items | | | |
| 9(a) | City Pins | GST | \$0.67 | |
| 9(b) | City Flags | GST/PST | \$251.90 | |
| 10 | Land Title Fees | | | |
| | A processing fee shall apply to each (a); (bi); (c) & (d) (below) plus the LTO fee | GST | \$51.30 | |
| 10(a) | Company Searches | Exempt | LTO fee | |
| 10(b)(i) | Title Search | Exempt | LTO fee | |
| 10(b)(ii) | Title Search for development applications within the MissionCity Downtown Action Plan area (Schedule "3") prior to December 31, 2024 | - | \$0.00 | |
| 10(c) | First Restrictive Covenant / RoW / Easement | Exempt | LTO fee | |
| 10(d) | Additional Restrictive Covenants / RoW / Easements | Exempt | LTO fee | |
| B | DEVELOPMENT SERVICES | | | |
| 1 | Secondary Suite Inspection fee | GST | \$80.00 | LAN.38 |
| 1 (a) | Exemption Processing Fee (may be waived for up to two (2) years when the customer enrolls in the Water Meter Program) | | \$50.00 | |
| 1 (b) | Secondary Suite Registration Fee | | | |
| 1 (b) (i) | Registrations received on or before- February 15, 2024 | | \$100.00 | |
| 1 (b) (ii) | Registrations received between February 16 - April 1, 2024 | | \$150.00 | |
| 1 (b) (iii) | Registrations received after April 1, 2024 | | \$200.00 | |
| 2 | Status Letters | | | |
| 2(a) | Commercial, Industrial or Multi-Family | Exempt | \$222.00 | |
| 2(b) | Other | Exempt | \$82.00 | |
| 3 | Business License Administration Fee for changes to existing business license owner information, or changes to the business name or address | - | \$28.00 | |
| 4 | Business License Inspection Fee for when a Mission Resident business changes its location, an inspection fee plus the Administration Fee will be charged | GST | \$80.00 | |
| 5 | Sign Permit The applicant for a permit has paid to the City of Mission a fee per sign | Exempt | \$134.00 | Sign Bylaw |

Appendix 5

USER FEES AND CHARGES BY LAW #4029-2007 - SCHEDULE 1 (cont'd)

| | Description of Existing Fee/Charge | Applicable Taxes to be Added | Effective January 1, 2024 | Policy Reference |
|--------------|---|------------------------------|---------------------------|--------------------------|
| B | DEVELOPMENT SERVICES (cont'd) | | | |
| 6 | Copy of Official Community Plan (OCP) Bylaw | GST/PST | \$104.00 | LAN.41 |
| 7 | Copy of Zoning Bylaw | PST | \$36.00 | LAN.41 |
| 8 | Community Heritage Register - Properties Protected by Heritage Designation | - | \$375.00 | LAN.44 |
| 9 | Wireless Telecommunication Towers pay a fee to the City - compensation for public notification costs | Exempt | \$720.00 | LAN.46 |
| 10 | Board of Variance Fee | | \$540.00 | |
| 11 | Vehicle Towing/Impound Admin Fee | Exempt | \$76.00 | |
| 12 | Small Sign Impound Admin Fee | Exempt | \$54.00 | |
| 13 | Large Sign Impound Admin Fee | Exempt | \$270.00 | |
| 14 | Bicycles/Motor Assisted Cycle as defined in the <i>Motor Vehicle Act</i> {RSBC 1996} Chapter 318 Impound Admin Fee | Exempt | \$215.00 | |
| 15 | Small Goods/Chattel Impound Admin Fee | Exempt | \$54.00 | |
| 16 | Large Goods/Chattel Impound Admin Fee (fee + actual cost to remove) | Exempt | \$215.00 | |
| C | ENGINEERING / PUBLIC WORKS SERVICES | | | |
| 1 | Administrative Fee on Changing an Existing Civic Address | GST | \$116.00 | FEE.2 |
| 2 | Banner Installation Fee | GST | \$321.00 | |
| 3(a) | Fire Hydrant Use (Customer Charges) | Exempt | \$116.00 | FEE.11 |
| 3(b) | Fire Hydrant Water Usage Fee - Per Day | Exempt | \$50.00 | |
| 3(c) | Fire Hydrant Use Deposit (refundable) | | \$500.00 | |
| 4 | Fire Hydrant Flow Tests | Exempt | \$395.00 | FEE.12 |
| 5 | Private Fire Hydrant Maintenance - to service and maintain private hydrants | Exempt | \$211.00 | |
| 6 | Utilities Hydraulic Modeling (Water, Sanitary, Drainage) | | | |
| 6(a) | Water Modeling: Existing Pressure and Flow Results (per scenario) | GST | \$300.00 | |
| 6(b) | Water Modeling: Local area impact review, new/proposed pipe drafted in (per scenario) | GST | \$400.00 | |
| 6(c) | Water Modeling: Local area impact review, new/proposed pipe and demand drafted in (per scenario) | GST | \$650.00 | |
| 6(d) | Sanitary or Drainage Modeling: Existing sewer capacity and flow results (per scenario) | GST | \$300.00 | |
| 6(e) | Sanitary or Drainage Modeling: Local area impact review. New/proposed pipe drafted in. (per scenario) | GST | \$500.00 | |
| 6(f) | Sanitary or Drainage Modeling: Local area impact review. New/proposed pipe, load, detention, retention facilities drafted in (per scenario) | GST | \$950.00 | |
| 7 | Water, Sewer and/or Drainage System Model for large / complex developments | GST | Time and Materials | |
| 7 (a) | Administrative Fee for Water, Sewer and/or Drainage System Model | GST | \$185.00 | |
| 8 | Street Use Permit | | \$215.00 | |
| 9 | Extraordinary Traffic Permit | | \$129.00 | Traffic Regulation Bylaw |
| 10 | Signal Timing Sheet | | \$359.00 | |
| 11 | Private Firms Parking in the Public Works Yard (Monthly fee) | GST | \$118.00 | |
| 12 | Street Sweeping At the time of a building permit, a street sweeping fee shall be charged | Exempt | \$123.00 | |
| 13 | City Owned Electric Vehicle Charging Stations | | | |
| | Per hour for the first two hours | | \$1.00 | Traffic Regulation Bylaw |
| | Per hour thereafter (after two hours) | | \$3.00 | |

Appendix 5

USER FEES AND CHARGES BY LAW #4029-2007 - SCHEDULE 1 (cont'd)

| | Description of Existing Fee/Charge | Applicable Taxes to be Added | Effective January 1, 2024 | Policy Reference |
|----------|---|------------------------------|--|------------------|
| D | FINANCIAL SERVICES | | | |
| 1 | Service fee for N.S.F. & Dishonoured cheques (per returned payment) | Exempt | \$35.00 | FIN.2 |
| 2 | Administration Fee for Processing of Refunds for Property Tax or Utility Overpayments (per property) | | \$25.00 | |
| 3 | Administration Fee for Processing a Transfer between Tax and/or Utility accounts | | \$10.00 | |
| 4 | Fee for Property Tax Listing for Mortgage Companies (per roll number or property) | Exempt | \$10.00 | |
| 5 | Administration Fee for Processing of a Request for an Apportionment (per new lot) | | \$25.00 | |
| 5(a) | Accounts Receivable Collections Fee | | \$50.00 | |
| 6 | Tax Statement Fees (Tax Certificates) For non-owners, "per property" basis. | | | |
| 6(a) | Manual hard copy maximum two business day turnaround time | Exempt | Rates as per Land Title Office +\$20 | |
| 6(b) | Manual hard copy maximum two hour turnaround time | Exempt | Rates as per Land Title Office +\$50 | |
| 6(c) | Verbal confirmation of tax statement figures within two weeks of providing original figures | Exempt | \$0.00 | |
| 6(d) | Manual hard copy confirmation of tax statement figures after 2 weeks of providing original figures | Exempt | \$51.50 | |
| 6(e) | BC On-line service | Exempt | \$30.00 | |
| 7 | Rate of interest charged on all overdue municipal fees that are set and invoiced pursuant to City bylaws | | Current - 2% per month | FIN.2 |
| 8 | Accounts Receivable Administration Fee - admin cost recovery charge on certain invoices | | 15% | FIN.2 |
| 9 | On-line Payment Processing Fee | | 3% of payment amount | |
| 10 | Water Meter Loan Repayment Administration Fee (5 year term) | | 4% of loan value, per annum | |
| E | FORESTRY SERVICES | | | |
| 1 | Minor Forest Products and Activity Permit | | | |
| 1(a) | Commercial Permit fee per month | GST | \$285.71 | LIC.18 |
| 1(b) | Botanical Products per month | GST | \$142.86 | LIC.18 |
| 1(c) | Personal Permit fee per week (any product) | GST | \$33.33 | LIC.18 |
| 2 | Trees for Filming Purposes | | | |
| 2(a) | Conifers (Fir, Hemlock, Cedar-less than 10%) under 15 feet (4.5 meters) per regular pick-up truck load | GST | \$300.00 | |
| 2(b)(i) | Conifers Under 15 feet - per tree | GST | \$61.90 | |
| 2(c) | Large conifers (all species) over 15 feet | GST | Price on request, depending on diameter, species, market value | |
| 2(d) | Deciduous trees - any size – per regular pick-up truck load | GST | \$250.00 | |
| 2(e) | Salvage material (various) ie: wood waste, shake and shingle, biofuels, | | Price on request, depending on diameter, species, market value | |
| 3 | Forestry Gate Keys | | | |
| 3(a) | Deposit required for each key issued. Lost keys will not be issued a refund of deposit. | - | \$60.00 | PRO.26 |
| 3(b) | Key(s) returned by the due date as outlined in the key loan agreement, the deposit for each key in 3(a) above will be refunded in full. | - | -\$60.00 | |
| 3(c) | Lost keys will not be issued any deposit refunds | | \$0.00 | |

Appendix 5

USER FEES AND CHARGES BY LAW #4029-2007 - SCHEDULE 1 (cont'd)

| Description of Existing Fee/Charge | Applicable Taxes to be Added | Effective January 1, 2024 | Policy Reference |
|--|------------------------------|---------------------------|------------------|
| F LIBRARY SERVICES | | | |
| 1 MEETING ROOM RENTAL | | | |
| 1(a) Non-Profit Organizations (per 4 hours) | | \$26.00 | |
| Non-Profit Organizations (per 4+ hours) | | \$52.00 | |
| 1(b) For Profit Organizations (per 4 hours) | | \$62.00 | |
| For Profit Organizations (per 4+ hours) | | \$122.00 | |
| 1(c) Rotary Seminar Room (per 4 hours) | | \$11.00 | |
| 2 Equipment | | | |
| 2(a) Flip Chart/White Board | | \$3.00 | |
| 2(b) Meeting Room 55" TV fee | | \$5.00 | |
| 2(c) Rotary Room TV fee | | \$5.00 | |
| 2(d) Blu-Ray Player & Kit fee | | \$10.00 | |
| G RCMP SERVICES | | | |
| 1 Accidents | | | |
| 1(a) Accident Report - MV6020 | GST | \$51.43 | |
| 1(b) Field Diagram | GST | \$38.10 | |
| 1(c) Scale Drawing | GST | \$43.81 | |
| 1(d) Traffic Analyst Report | GST | \$657.14 | |
| 1(e) Mechanical Inspection Report | GST | \$219.05 | |
| 1(f) Preliminary Analyst Report | GST | \$109.52 | |
| 2 Consent / Court Orders / Investigational Cases | | | |
| 2(a) Administrative Charge - per 30 minutes (Court Orders/File Copies) | GST | \$32.38 | |
| 2(b) Police Report (brief synopsis of incident) | GST | \$61.90 | |
| 2(c) Court Ordered Police Report | GST | \$80.95 | |
| 2(d) Packaging & shipping/mailing fee | | \$8.00 | |
| 2(e) Photocopy (per page) | | \$0.57 | |
| 2(f) Searching fee for multiple RCMP files (per hour rate) | GST | \$54.29 | |
| 2(g) Courier Fee | | \$12.00 | |
| 3 Criminal Record Searches | | | |
| 3(a) Volunteers | Exempt | \$0.00 | |
| 3(b) Recovery House tenants | Exempt | \$0.00 | |
| 3(c) Welton Tower Prospective Tenants | Exempt | \$0.00 | |
| 3(d) Boswyk Centre Prospective Tenants | Exempt | \$0.00 | |
| 3(e) Students | Exempt | \$25.00 | |
| 3(f) Employment (incl. Recovery Hours employees) | Exempt | \$65.00 | |
| 3(g) Rental (Landlord/Tenant) | Exempt | \$65.00 | |
| 3(h) Adoption | Exempt | \$65.00 | |
| 4 Other Services | | | |
| 4(a) Candian Police Certificate | Exempt | \$65.00 | |
| 4(b) US Waivers/Visa | Exempt | \$65.00 | |
| 4(c) Pardon Application | Exempt | \$65.00 | |
| 4(d) Fingerprints | Exempt | \$65.00 | |
| 4(e) Canadian Citizenship/Immigration | Exempt | \$65.00 | |
| 4(f) Name Change | Exempt | \$65.00 | |
| 4(g) Private Investigator/Security Officer | Exempt | \$65.00 | |
| 4(h) Taxi Permits | Exempt | \$65.00 | |
| 4(i) Per hour per police officer | Exempt | \$145.00 | |

Appendix 5

USER FEES AND CHARGES BY LAW #4029-2007 - SCHEDULE 1 (cont'd)

| Description of Existing Fee/Charge | | Applicable Taxes to be Added | Effective January 1, 2024 | Policy Reference |
|------------------------------------|---|------------------------------|--|--|
| G | RCMP SERVICES (cont'd) | | | |
| 5 | ICBC | | | |
| 5(a) | Accident Report - CL59 (MV6020) | Exempt | \$49.00 | |
| 5(b) | Accident Report - CL-152 requests | Exempt | \$57.00 | |
| 5(c) | Denial of Insurance | Exempt | \$57.00 | |
| 6 | Photographs | | | |
| 6(a) | Video tapes | GST | \$45.00 | |
| 6(b) | Photocopy of photographs | | \$2.00 | |
| 7 | Digital CD | | | |
| 7(a) | (1 to 5 images) | GST | \$45.00 | |
| 7(b) | (6 to 10 images) | GST | \$50.00 | |
| 7(c) | (11 or more images) | GST | \$55.00 | |
| 8 | Audio Tapes | GST | \$42.86 | |
| H | GOOD NEIGHBOUR BYLAW COST RECOVERY | | | |
| | Section 19 Nuisance Abatement Charges | | | |
| 1 | Fire Department | | | |
| 1(a) | Property Attendance by Fire Department | Exempt | | Time and Materials (includes equipment) as set out in the Inter Agency Operational Procedures and Reimbursement Rates Manual |
| 2 | RCMP Detachment | | | |
| 2(a) | Property Attendance by RCMP | Exempt | \$300.00 | |
| 3 | City Staff | | | |
| 3(a) | Property Attendance by City staff during standard operating hours Monday to Friday | Exempt | \$153.75 | |
| 3(b) | Property Attendance by City staff during at any other time | Exempt | \$410.00 | |
| | Section 23 Property Clean-up | | | |
| 4 | Property Clean-up | | | |
| 4(a) | Third Party Contractors Work | Exempt | Actual Cost | |
| 4(b) | Disposal Costs | Exempt | Actual Cost | |
| 4(c) | City Staff Labour Charges | Exempt | Actual Cost | |
| 4(d) | City Equipment Costs | Exempt | Actual Costs per fleet charge rate | |
| 4(e) | Administrative Costs | Exempt | 15 % of the total cost charged for 4 (a), (b), (c) and (d) | |
| I | TOURISM AND COMMUNICATIONS | | | |
| 1 | Administration Fee for addition to the Tourism Mission website for tourism-based businesses that fall outside of the City of Mission licensing boundary (no City of Mission business license) | GST/PST | \$125.00 | |

Appendix 5

USER FEES AND CHARGES BYLAW #4029-2007 - SCHEDULE 2 Parks, Recreation & Culture General Admission & Rental Fees & Charges

Definitions:

Youth / Minor Group - Mission based provincially recognized organization such as Mission Minor Hockey, Baseball, & others

Adult Group - A sport association or organization who is in business for profit or are not residents of the Municipality.

Commercial / Non-Resident - Any individual or organization who is in business for profit or are not residents of the Municipality.

Private / Non-Profit - A Mission resident or non-profit organization.

Family - Maximum of 2 adults with children under the age of 19 residing in the same household.

ALL RATES ARE EFFECTIVE January 1, 2024

| | Individual | Family |
|--|------------|----------|
| PLAY Pass Administration Fee *Program open to Mission residents only | \$ 5.00 | \$ 10.00 |

| LEISURE CENTRE DROP-IN ADMISSIONS Tax extra on all admissions except for child | Infant (Under the age of 3) | Child (3 to 12 years) | Youth (13 to 18 years) | Adult (19 to 59 years) | Senior (60 years or older) | Family |
|--|--------------------------------|--------------------------|---------------------------|---------------------------|-------------------------------|--------|
| Single Admission | Free | 3.40 | 4.05 | 6.29 | 5.14 | 12.86 |
| One-Month Pass | N/A | 29.63 | 34.32 | 56.10 | 43.71 | 112.71 |
| Three-Month Pass | N/A | 79.05 | 92.31 | 150.09 | 115.62 | 300.19 |
| Six-Month Pass | N/A | 148.26 | 169.52 | 276.37 | 213.28 | 553.76 |
| Twelve-Month Pass | N/A | 252.40 | 281.95 | 459.70 | 361.00 | 915.45 |
| Multi-Pass | N/A | 33.97 | 39.37 | 64.87 | 51.26 | N/A |

1. The City of Mission shall charge fees for general admissions to Parks, Recreation and Culture facilities including swimming, skating, weight room, fitness classes, squash or racquetball and gymnasium usage.
2. Disabled person's assistant will not be charged any admission when acting in the capacity of an attendant.

| POOL RENTALS (Per hour / plus taxes) | Youth / Minor Group | Adult (19 years and up) | Commercial / Non-Resident | Private / Non-Profit | School District No. 75 (Mission) |
|--|--------------------------|----------------------------|---------------------------|--------------------------|----------------------------------|
| Lane Rental | 11.88 | 23.78 | 43.51 | 28.02 | As per Joint Use Agreement |
| Entire Pool (first 50 people) | 131.39 | 184.98 | 336.51 | 212.67 | |
| Additional Lifeguard (for waterslide or each additional 50 people) | 39.88 per hour, plus 20% | 39.88 per hour, plus 20% | 39.88 per hour, plus 20% | 39.88 per hour, plus 20% | |

| ARENA (Per hour / plus taxes) (Prime Time used on Stats) | Youth/Minor Group | Adult (19 years and up) | Commercial / Non-Resident | Private/ Non-Profit | Junior B | School District No. 75 (Mission) |
|---|-------------------|----------------------------|---------------------------|---------------------|----------|----------------------------------|
| Ice - Prime Time | 132.46 | 313.45 | 455.41 | 358.43 | 160.18 | As per Joint Use Agreement |
| Ice - Non-Prime Time | 99.56 | 200.51 | 311.07 | 264.01 | 124.70 | |
| Dry Floor - Prime Time | 44.26 | 83.33 | 165.90 | 125.17 | 76.50 | |
| Dry Floor - Non-Prime Time | 36.04 | 67.80 | 134.07 | 112.25 | 61.20 | |

| CURLING RINK (Per hour / plus taxes) | Youth/Minor Group | Adult (19 years and up) | School District No. 75 (Mission) |
|--|---------------------------------------|----------------------------|----------------------------------|
| Curling Ice - Prime Time | Rates set by the Mission Curling Club | | |
| Curling Ice - Non- Prime Time | | | |
| Dry Floor - Prime Time | 29.28 | 60.06 | As per Joint Use Agreement |
| Dry Floor - Non-Prime Time | 20.59 | 40.96 | |

| ROOM RENTALS (Per hour / plus taxes) | Youth/Minor Group | Adult (19 years and up) | Commercial / Non-Resident | Private-Non-Profit | School District No. 75 (Mission) |
|--|-------------------|----------------------------|---------------------------|--------------------|----------------------------------|
| Multi-Purpose Room (capacity 11-25) | 13.69 | 17.51 | 36.19 | 26.53 | As per Joint Use Agreement |
| Multi-Purpose Room (capacity 26-50) | 18.68 | 31.60 | 63.04 | 48.48 | |
| Multi-Purpose Room (capacity over 100) | 56.94 | 106.01 | 200.82 | 160.18 | |

Appendix 5

USER FEES AND CHARGES BYLAW #4029-2007 - SCHEDULE 2 (cont'd) Parks, Recreation & Culture General Admission & Rental Fees & Charges

| MOBILE STAGE <i>*Stage is not permitted outside City limits</i> <small>(plus tax)</small> | Community Event - No Admission | Community Event - Paid Admission | Private Event |
|--|---------------------------------------|---|----------------------|
| Mobile Stage - Rate per day | 600.00 | 600.00 | 1,200.00 |
| Mobile Stage - Extra days | Negotiable | Negotiable | Negotiable |
| Mobile Stage - Towing Costs | At Cost (each direction) | | |
| Mobile Stage - Sound Gear Fee (June-Sept) | 50.00 | 50.00 | 50.00 |
| Mobile Stage - Damage Deposit | Minimum \$1,000 | Minimum \$1,000 | Minimum \$1,000 |

| MISCELLANEOUS FEES <small>(plus tax)</small> | Youth / Minor Group | Adult Group (19 years and up) | Commercial / Non-Resident | Private / Non-Profit | School District No. 75 (Mission) |
|--|---|--------------------------------------|----------------------------------|-----------------------------|---|
| Skate & Ice Cleat Rentals | 3.57 | 3.57 | 3.57 | 3.57 | 3.57 |
| Skate Helmet Rentals | 0.89 | 0.89 | 0.89 | 0.89 | 0.89 |
| Parking Lot usage for special events - per day | N/A | N/A | Negotiable | Negotiable | N/A |
| Event Camping - 1-20 units | 180.00 | 180.00 | 180.00 | 180.00 | N/A |
| Event Camping - Over 20 units | 292.35 plus waste removal cost | | | | N/A |
| Skateboard Park | Negotiable | | | | |
| Community Parks | Negotiable | | | | |
| Special Event Licenses - per day <small>(Beer Gardens)</small> | N/A | 150.00 | 150.00 | 150.00 | N/A |
| Parks Half Day Tournament | 27.38 | 59.30 | N/A | 67.63 | As per joint use agreement |
| Parks Full Day Tournament | 54.65 | 118.61 | N/A | 136.29 | |
| Set-up, Take Down, Deliveries | Cost + 20% | | | | |
| Busking Annual Permit | Individual | 28.09 | | | |
| | Group | 56.18 | | | |
| | Lost Permits | 16.64 | | | |
| Parks Gift Program | Bench with back | 3,750.00 | | | |
| | Picnic Table – Standard | 5,200.00 | | | |
| | Picnic Table – Wheelchair Accessible | 5,200.00 | | | |
| | Tree | 535.00 | | | |
| Program Fees Promotional Passes | Fees based on market conditions, actual costs associated, overhead and comparative pricing from other providers | | | | |
| <p>The Director of Parks, Recreation & Culture has the ability to make allowances for unusual circumstances or promotional purposes and to quickly establish fees for new initiatives or marketing purposes.</p> <p>The Department cannot waive or reduce fees but will work co-operatively with organizations on joint programs where there is clear public benefit. Formal requests for waiver or reduction of fees can be forwarded to Council for consideration.</p> | | | | | |

| FIELD RENTALS <small>(Hourly rate plus tax) (Negotiated Rates are a daily rate plus tax)</small> | Youth / Minor League <small>(teams with players up to 19 years)</small> | Youth / Minor Tournament <small>(teams with players up to 19 years)</small> | Adult League <small>(19 years and up)</small> | Adult Tournament * <small>(19 years and up)</small> | Commercial / Non-Resident | Private / Non-Profit |
|--|---|---|---|---|----------------------------------|-----------------------------|
| Class A Grass Fields | 5.44 | 8.81 | 17.72 | 35.45 | 33.05 | 26.97 |
| Sports Park Artificial Turf Field - Main | 20.59 | 20.59 | 41.18 | 41.18 | 67.52 | 55.89 |
| Sports Park Artificial Turf Field – Warm-up | 10.25 | 10.25 | 20.59 | 20.59 | 34.00 | 28.00 |
| Class B Fields | 4.16 | 7.22 | 11.78 | 29.51 | 26.45 | 22.75 |
| Lights ** | 10.00 | 10.00 | 10.00 | 10.00 | 10.00 | 10.00 |

* Adult Tournament rates are based on 1.5 hour games.
**No charge for lights on ATF Warm-up field when ATF Main lights are booked.

Appendix 5

USER FEES AND CHARGES BYLAW #4029-2007 - SCHEDULE 2 (cont'd)

Parks, Recreation & Culture General Admission & Rental Fees & Charges

| FRASER RIVER HERITAGE PARK | | | |
|--|------------------------------------|--|-------------------|
| Rental Fees (plus taxes) | Non-Profit Free Community Events * | Non-Profit Community Events with Admission Fees ** | Commercial Events |
| PARK EVENT FEE (grounds use) per day | 1,250.00 | 1,250.00 | 1,125.00 |
| PICNIC SHELTER per hour | 29.48 | 40.00 | 120.00 |
| FLAG PLAZA per hour | 29.48 | 40.00 | 120.00 |
| GAZEBO & BELL TOWER per hour | 15.91 | 32.50 | 98.00 |
| <ul style="list-style-type: none"> · Non-profit free community events - if booking the grounds use, the picnic shelter, flag plaza and gazebo and bell tower will be offered free. · Fees are based on a 9-hour day. Events longer than 9 hours may be charged an additional \$50/hr over the posted rates. · Damage deposits for all bookings may be required. · The City of Mission has agreements in place with concession and parking vendors which define core events where their services must be used if it is deemed by the City that the City that these services are required. · The City of Mission reserves the right to require park users to provide additional washrooms, garbage collection and security at their cost. | | | |
| * Eligible for full (100%) subsidy | | | |
| ** Eligible for 80% subsidy | | | |
| Park Labour Rates | Non-Profit Free Community Events * | Non-Profit Community Events with Admission Fees ** | Commercial Events |
| Events (300 - 1,000) Parks Labour (3 hrs) | 117.00 | 124.80 | 156.00 |
| Overtime/after hours | 175.50 | 187.20 | 234.00 |
| Events (1,000 - 2,500) Parks Labour (5 hrs) | 195.00 | 208.00 | 260.00 |
| Overtime/after hours | 292.50 | 312.00 | 390.00 |
| Large Events (2,500 +) Parks Labour (8 hrs) | 312.00 | 332.80 | 416.00 |
| Overtime/after hours | 468.00 | 499.20 | 624.00 |

| BOSWYK CENTRE ROOM RENTALS (Per hour / plus taxes) | Seniors | Adult | Private / Non-Profit | Commercial / Non-Resident |
|---|---------|--------|----------------------|---------------------------|
| Rotary Board Room | 26.00 | 27.92 | 36.93 | 46.59 |
| Floor Curling Room A or B | 30.52 | 53.00 | 80.09 | 100.41 |
| Floor Curling Room A and B | 54.93 | 106.00 | 160.18 | 200.82 |
| Community Room A or B | 33.57 | 53.00 | 80.09 | 100.41 |
| Community Room A and B | 65.36 | 106.00 | 160.18 | 200.82 |
| <ol style="list-style-type: none"> 1. All rates are per hour unless otherwise noted. 2. Special events with unusual requirements such as lights, sound, extra staff, security and/or multiple day bookings will be subject to negotiation and the operational needs of the facility. 3. All bookings must end no later than 10 pm. 4. No licensed events or access to the kitchen will be allowed during the first year of operation. 5. Any damage to the facility, failure to follow rules and conditions of the rental agreement could result in denial of future access to the facility. 6. Seniors organizations are defined as organizations whose primary functions are operated by seniors and whose goals and objectives are senior focused and whose membership is seniors based. | | | | |

| Mission Community Activity Centre (MCAC) Youth Centre Rental Rates (plus tax) | Youth / Non-Profit |
|--|--------------------|
| MCAC Main Hall (4 hr min. rental, includes attendant) | 376.00 |
| MCAC Lounge (4 hr min. rental, includes attendant) | 223.00 |
| MCAC Hall #2 (4 hr min. rental, includes attendant) | 213.00 |
| MCAC Hall #2 (without projector/audio) (per hr rental) | 18.68 |

Appendix 5

USER FEES AND CHARGES BYLAW #4029-2007 - SCHEDULE 2 (cont'd)

Parks, Recreation & Culture General Admission & Rental Fees & Charges

| CLARKE THEATRE/HERITAGE PARK CENTRE | | |
|---|-----------------|-------------------|
| Community Discount on Rental Fee | | 10% |
| Non-Profit Discount on Rental Fee | | 10% |
| Local Discount on Rental Fee | | 10% |
| | | Fees |
| Rental Rate | per show | 1,350.00 |
| OR 5% of Gross Ticket Sales, whichever is greater | | |
| Additional Performance, Same Day | per show | 675.00 |
| Hourly Rate | per hour | 168.75 |
| Overtime Rate (OT) | per hour | 225.00 |
| Doubletime Rate (DT) | per hour | 337.50 |
| Additional Technician | per hour | 60.00 |
| Technician OT | per hour | 90.00 |
| Technician DT | per hour | 120.00 |
| Festivals, Competitions, and Film (F&C) | per day | 2,000.00 |
| Does not include Ushers - organizations to provide or contract ushers | | |
| F&C OT | per hour | 250.00 |
| F&C Custodial | per hour | 100.00 |
| F&C Seat Fee (Daily) | per ticket sold | 2.00 |
| F&C Seat Fee (Multi-day Pass) | per pass sold | 5.00 |
| F&C Seat Fee Minimum | per show | 350.00 |
| School Rate - per Technician | per hour | 60.00 |
| Maximum \$450 total per day for student performances | | |
| All other school fees as per Heritage Park Centre Agreement | | |
| Rehearsal Rate / Hour | per hour | 112.50 |
| Technician Rehearsal Rate / Hour | per hour | 135.00 |
| Meetings + Memorial Rate (4 hrs, no seat fee) | per event | 450.00 |
| Recital Custodial Fee - per day | per day | 100.00 |
| Charged to every May/June recital rental | | |
| Seat Fee | per ticket sold | 2.00 |
| Seat Fee Minimum | per show | 350.00 |
| 11:45 Penalty | per 15 minutes | 100.00 |
| Use of Gym/Cafeteria when booked with theatre | per day | 450.00 |
| Glitter/Hay/Other unacceptable or unauthorized messes | per incident | 1,000.00 |
| Piano Tuning | | At cost + 20% |
| Security | | At cost + 20% |
| Other Costs | | At cost + 20% |
| Lobby Sales | | 5 to 25% of gross |

Appendix 6

CEMETERY AND CREMATORIUM BYLAW #5664-2017 – SCHEDULE “C”

| Fees Effective January 1, 2024 (all fees subject to tax) | Grave Space | Care Fund Portion | Total (plus taxes) |
|---|-------------|----------------------|-----------------------|
| GRAVE SPACE - RESIDENT | | | |
| Adult | \$2,651.86 | \$883.95 | \$3,535.82 |
| Child (2-12 years) | \$1,369.01 | \$456.34 | \$1,825.35 |
| Infant (under 2 years) | \$1,140.84 | \$380.28 | \$1,521.13 |
| Cremated Remains | \$1,183.95 | \$394.65 | \$1,578.60 |
| Columbarium - single niche, bottom row | \$1,920.74 | \$640.25 | \$2,560.99 |
| Columbarium - single niche, middle row | \$2,130.39 | \$710.13 | \$2,840.53 |
| Columbarium - single niche, top two rows | \$2,338.52 | \$779.51 | \$3,118.03 |
| Columbarium - double niche, bottom row | \$2,924.33 | \$974.78 | \$3,899.11 |
| Columbarium - double niche, middle row | \$3,238.85 | \$1,079.62 | \$4,318.47 |
| Columbarium - double niche, top two rows | \$3,551.04 | \$1,183.68 | \$4,734.72 |
| GRAVE SPACE - NON RESIDENT | | | |
| Adult | \$5,303.69 | \$1,767.90 | \$7,071.59 |
| Child (2-12 years) | \$2,738.05 | \$912.68 | \$3,650.73 |
| Infant (under 2 years) | \$2,281.68 | \$760.56 | \$3,042.24 |
| Cremated Remains | \$2,367.91 | \$789.30 | \$3,157.22 |
| Columbarium - single niche, bottom row | \$3,841.46 | \$1,280.49 | \$5,121.94 |
| Columbarium - single niche, middle row | \$4,260.81 | \$1,420.27 | \$5,681.07 |
| Columbarium - single niche, top two rows | \$4,677.06 | \$1,559.02 | \$6,236.09 |
| Columbarium - double niche, bottom row | \$5,848.66 | \$1,949.55 | \$7,798.22 |
| Columbarium - double niche, middle row | \$6,477.65 | \$2,159.22 | \$8,636.87 |
| Columbarium - double niche, top two rows | \$7,102.06 | \$2,367.35 | \$9,469.41 |
| OSSUARY | | | |
| Ossuary | \$227.85 | \$75.95 | \$303.80 |
| Ossuary market/faceplate | \$158.10 | \$52.70 | \$210.80 |
| GRAVE LINERS | | | |
| Cremains Liner | - | - | \$181.34 |
| Adult Liners | - | - | \$541.43 |
| Child Liners | - | - | \$541.43 |

Appendix 6

CEMETERY AND CREMATORIUM BYLAW #5664-2017 – SCHEDULE “C” (cont’d)

| Fees Effective January 1, 2024 (all fees subject to tax) | Grave Space | Care Fund Portion | Total (plus taxes) |
|---|-------------|----------------------|-----------------------|
| SERVICE FEES | | | |
| Services rendered Mon-Fri from 7:00 am - 2:00 pm. Weekends and after 2:00 pm on weekdays are subject to a 50% additional fee over posted rates. Statutory holidays are subject to a 100% additional fee over posted rates. Oblates Mary Immaculate (OMI) at Fraser River Heritage Park subject to 20% additional fee over posted rates. | | | |
| Opening and Closing | | | |
| Adult | | | \$2,309.99 |
| Child (2-12 years) | | | \$1,464.32 |
| Infant (under 2 years) | | | \$1,145.19 |
| Cremains | | | \$751.18 |
| Each additional set of cremains (interred together) | | | \$375.58 |
| Exhumation/Disinterment | | | |
| Adult | | | \$4,300.88 |
| Child (2-12 years) | | | \$3,455.19 |
| Infant (under 2 years) | | | \$2,479.40 |
| Cremains | | | \$1,460.48 |
| Marker Permit & Installation | | | |
| Single | \$253.41 | \$84.47 | \$337.89 |
| Double | \$278.73 | \$92.91 | \$371.64 |
| Cremains | \$232.26 | \$77.42 | \$309.68 |
| Columbarium night plate inscription | \$253.41 | \$84.47 | \$337.88 |
| Re-set marker or niche plate on subsequent inscription | | | \$226.50 |
| OTHER FEES | | | |
| License Transfer | | | \$117.61 |
| Documentation Replacement Fees | | | \$117.61 |

Appendix 7

LAND USE APPLICATION PROCEDURES AND FEES BYLAW 3612-2003 – SCHEDULE “A”

Application fees for the purpose of recovering the direct costs of the processing, inspecting and advertising related to the application shall be deposited at the time of application in accordance with the following schedule:

| Application Type | Effective January 1, 2024 |
|--|--|
| Rezoning | |
| Attached Multi-Unit Residential | \$5,415.00 |
| Single-Family/Two Family Residential | \$4,100.00 |
| Commercial, Industrial, Institutional Users If an application is received for a project on a property within the MissionCity Downtown Action Plan area (Schedule “B”) and the Building Permit for the project will be received on or before December 31, 2024, this fee will be reduced by ½ (50%) of the amount shown. | \$5,355.00 |
| Mixed-Use Commercial and Residential If an application is received for a project on a property within the <i>MissionCity</i> Downtown Action Plan area (Schedule “B”) and the Building Permit for the project will be received on or before December 31, 2024, this fee will be reduced by ½ (50%) of the amount shown. | \$6,050.00 |
| Secondary Dwelling Unit | \$1,080.00 |
| All others (including text change) | \$4,100.00 |
| Comprehensive Development If an application is received for a project on a property within the MissionCity Downtown Action Plan area (Schedule “B”) and the Building Permit for the project will be received on or before December 31, 2024, this fee will be reduced by ½ (50%) of the amount shown. | \$6,050.00 |
| Rezoning Extensions | \$2,850.00 |
| Official Community Plan Amendment | |
| Official Community Plan (Amendment only) | \$2,850.00 |
| Official Community Plan (Amendment with rezoning) | \$1,375.00 |
| Agricultural Land Commission Application | |
| - Non-refundable portion (retained by municipality) | |
| - Portion forwarded to the Province (ALC), or refunded to Registered Owner if application is not supported by Council | Rates as per Agricultural Land Commission |

Appendix 7

LAND USE APPLICATION PROCEDURES AND FEES BYLAW 3612-2003 – SCHEDULE “A” (cont’d)

| Application Type | Effective January 1, 2024 |
|--|------------------------------|
| Permits | |
| Development Permit – (Area A: Intensive Residential on a property designated Urban Compact in the OCP) | |
| Neighbourhood Form & Character | \$2,605.00 |
| Intensive Residential Design Review (review design of a proposed home for conformance with previously issued Neighbourhood Form & Character DP) | \$300.00 |
| Development Permit - (Area A: Intensive Residential on a property designated Urban Residential in the OCP) | \$560.00 |
| Development Permit - (Area B: Multi-Unit Residential) | \$3,570.00 |
| Development Permit - (Area C: Commercial only) | \$2,710.00 |
| Development Permit - (Area C: Mixed-Use only) | \$4,205.00 |
| Development Permit - (Area D: Industrial) | \$2,710.00 |
| Development Permit - (Area E: Natural Environment) | \$115.00 |
| Development Permit - (Area F: Fraser River) | \$115.00 |
| Development Permit - (Area G: Geotechnical Hazards) | \$115.00 |
| Development Permit - (Area H: Fire Interface) (Includes the Site Disclosure Statement) | \$115.00 |
| Development Permit – (Area I: <i>MissionCity</i> Downtown), except a development permit application that consists of a Downtown Façade Improvement Grant, that is in compliance with LAN.42 is exempt from the fee. All new buildings and additions to buildings within the <i>MissionCity</i> Downtown area shall pay the full fee. | \$565.00 |
| Development Permit - Other | \$2,690.00 |
| Development Permit (Minor Amendment - New) | \$555.00 |
| Development Variance Permit | |
| Single-Family Residential zones on an existing lot | \$1,110.00 |
| All other zones | \$1,365.00 |
| To facilitate a subdivision | \$2,135.00 |
| Construction initiated without building permit issuance | \$2,135.00 |
| Any second and subsequent requests | \$290.00 |
| Minor Development Variance Permit delegated to staff | |
| Single-Family Residential zones on an existing lot | \$1,110.00 |
| All other zones | \$1,365.00 |
| To facilitate a subdivision | \$2,135.00 |
| Construction initiated without building permit issuance | \$2,135.00 |
| Any second and subsequent requests | \$290.00 |
| Temporary Use Permits | \$5,345.00 |
| Temporary Use Permits - Renewal | \$560.00 |
| Temporary Use Permits in the area shown in Schedule “C” | \$560.00 |
| Request for Council Resolution | |
| Bylaw Variance Request | \$2,140.00 |
| Site Specific Exemption from Floodplain Management Bylaw | \$2,075.00 |

Appendix 7

LAND USE APPLICATION PROCEDURES AND FEES BYLAW 3612-2003 – SCHEDULE “A” (cont’d)

| Application Type | Effective January 1, 2024 |
|--|---------------------------------------|
| Miscellaneous Fees | |
| Environmental Division Development Permit Review Fee | \$500.00 |
| Major Revisions to Rezoning, Development Permit and/or Subdivision Application (ex. CD-Zone, site layout, elevation changes, phasing Development Agreement, etc.) | 50% of the applicable application fee |
| Additional Public Notification - Mailout (per letter) | \$3.00 |
| Additional Public Notification - Newspaper Advertisement | \$100.00 |
| Plus cost of Advertisement | Rate as per Local Newspaper |
| Review of Phased Development Agreements (Agreements) | \$425.00* |
| *Application fee plus all City's direct legal costs associated with reviewing Agreements | |
| Servicing Agreement Processing Fee – Minor (Service Connections/Sidewalk) | \$2,630.00 |
| Servicing Agreement Processing Fee – Industrial/Commercial/Institutional | \$5,255.00 |
| Servicing Agreement Processing Fee – Single-Family/Multi-Family | \$10,510.00 |
| Latecomer Agreement Processing Fee | \$1,655.00 |
| Development Cost Charge Front-Ending and Development Works Agreement Processing Fee | \$5,515.00 |
| Reassignment Fee for Development Cost Charge Front-Ending or Development Works Agreement | \$165.00 |
| Liquor Primary, new licence (exclusive of rezoning) | \$4,000.00 |
| Liquor Primary Licence Amendment (change to existing licence, increased seating capacity, patio endorsement, hours of operation) | \$1,365.00 |
| Food Primary Licence Amendment (extension of liquor service hours past midnight, or for patron participation) | \$1,365.00 |
| Retail Cannabis Store, new licence (exclusive of rezoning) | \$4,000.00 |
| Retail Cannabis Store Licence Amendment (amendment/change to existing licence) | \$1,365.00 |
| Temporary change to a Liquor Primary, Food Primary or Retail Cannabis Store Licence (temporary change to any condition/restriction on the licence) | \$465.00 |
| Change of Applicant/Owner on a development application file | \$115.00 |
| OCP Background Reports & Planning Studies (cost per each document) | \$60.00 |
| OCP/Zoning Research Letters (cost per property) | \$290.00 |
| Legal Document Amendment/Discharge | \$445.00 |
| Development Inquiry Fee (written comments provided following development meeting) | \$355.00 |
| Request by Developer to have staff attend a developer initiated Public Information Meeting (cost per staff member, per hour) | \$220.00 |
| Strata Conversion | \$1,715.00 |
| plus per unit | \$110.00 |
| Fee for copy of a legal plan | \$4.00 |
| Land Title Registration Fee | \$80.00 |

Appendix 7

LAND USE APPLICATION PROCEDURES AND FEES BYLAW 3612-2003 – SCHEDULE “A” (cont’d)

| Application Type | Effective January 1, 2024 |
|---|--|
| Subdivision (Fee based on number of original lots) | |
| Conventional and Bare Land Strata | |
| Base fee for subdivision, including bare land strata, phased subdivision, consolidation, and air space parcel | \$1,715.00 |
| plus per lot on proposed draft plan | \$110.00 |
| Major revisions to subdivision (ex. tenure conversion, phasing, Development Agreement) | 50% of the applicable application fee |
| Planning Subdivision PLA 12-Month Extension | \$2,115.00 |
| Engineering Subdivision PLA 12-Month Extension | \$1,540.00 |
| Engineering Administration Fee | |
| When the whole of the installation of the service connection is carried out by the Municipality to connect to an existing Municipal sanitary sewer, storm sewer or watermain and the service connection fee is paid, the preparation of the service record card or cards and the Engineering Administration Fee shall be considered to be included in the service connection fee. | 5.25% of total cost of works or \$2,800.00 (whichever is greater) |
| No fee is applicable when no engineering review is required and no engineering related works are required. | |
| Final Plan Approval Fee | |
| Land Title Office (LTO) Fee to be paid prior to registration of subdivision plan | As per fee charged by LTO |
| Site Disclosure Statement Processing Fee | |
| (Contaminated Site Profile) (cost per form) | \$100.00 |
| Provincial (Ministry of Environment) Site Disclosure Statement Processing Fee | |
| (Contaminated Site Profile) (cost per form) | \$100.00 |
| Signs | |
| Combination Traffic Control & Road Name | \$320.00 |
| Single Traffic Control or Road Name | \$190.00 |
| Refunds | |
| 1. All Applications | |
| 1(a) Withdrawn in writing by the applicant prior to significant resource investment, as determined by the Director of Developemnt Services, a refund of | 90% refund of application fee |
| 1(b) Withdrawn in writing by the applicant after significant resource investment, as determined by the Director of Developemnt Services, a refund of | 50% refund of application fee |
| 1(c) Withdrawn in writing by the applicant after significant resource investment, as determined by the Director of Developemnt Services, but prior to public hearing notices being prepared, and or advertising, and or consideration by Council or delegate, a refund of | 20% refund of application fee |
| 1(d) Withdrawn in writing by the applicant after preparation or advertising of the public hearing notice, a refund of | No refund |

Appendix 8

HIGHWAY ACCESS BYLAW #1705-1987 – SCHEDULE “A”

| Description of Existing Fee/Charge | Effective January 1, 2024 |
|---|---|
| (1) (i) Permit & Inspection fee | \$164.00 |
| (1) (ii) Roads Inspection fee - charges for inspections performed outside regular working hours | The cost of time and materials to provide the service |
| (2) (i) The administration fee for the initial building permit application for access shall be: | \$50.00 |
| (2) (ii) The administration fee to complete the building permit application for access shall be: | \$226.00 |
| (3) Standard culvert, up to and including 600 mm in diameter where culvert is installed by the City (includes design, engineering, materials, equipment, labour, and other associated costs). | |
| (3) (a) Access Culvert Installation up to 600 mm in diameter and 9.0 meters in length | The cost of time and materials to provide the service |
| (3) (b) Access Culvert Installation per metre surcharge where culvert exceeds 9.0 metres in length: | |
| (b) (i) 300mm diameter | |
| (b) (ii) 450mm diameter | The cost of time and materials to provide the service |
| (b) (iii) 600mm diameter | |
| (4) Culvert over 600 mm in diameter or other work as required by the Municipal Engineer including design, engineering, materials, equipment, labour and other associated costs. | The cost of time and materials to provide the service |

Appendix 9

FIRE PREVENTION BYLAW #3281-1999 – SCHEDULE “A”

| Description of Existing Fee/Charge | Effective January 1, 2024 |
|--|---|
| <p>1 Contravention of Burning Bylaw Charge to property owners in contravention of City of Mission Burning Bylaw, where the Fire Service must respond and extinguish a fire:</p> <p style="padding-left: 40px;">Cost of Fire Engine including cost of staff</p> <p style="padding-left: 40px;">Cost of Water Tender including cost of staff</p> <p style="padding-left: 40px;">Cost of Wildland Squad, including cost of staff</p> <p style="padding-left: 40px;">Cost of Ladder Truck, including cost of staff</p> <p style="padding-left: 40px;">Cost of Rescue Truck, including cost of staff</p> | <p>Time & Materials (includes equipment) as set out in the Inter-Agency Operational Procedures and Reimbursement Rates Manual</p> |
| <p>2 Cost of a Duty Officer (per hour)</p> | \$120.00 |
| <p>3 Practical Fire Training for Private Industry Practical fire training for private industry (cost per hour per instructor plus associated equipment costs)</p> | \$100.00 |
| <p>4 Alarm System Verification Cost per hour</p> | \$100.00 |
| <p>5 Fuel Dispensing Station Permit Fees For each storage tank</p> <p>For each fuel dispensing device</p> | <p>\$65.00</p> <p>\$65.00</p> |
| <p>6 Re-Inspection Fees Where more than two inspections are required because of the work or portion of work with respect to a <i>permit</i> is not in compliance with the provisions of this Bylaw or the Fire Code; or the work was incomplete or not ready for inspection at the time notification was given to the <i>Fire Chief</i> to inspect, the charge for each inspection after the second inspection shall be:</p> | \$100.00 |
| <p>7 Special Inspection and Reports Inspection fee – per hour (minimum charge of one hour)</p> <p>Copy of Report</p> | <p>\$250.00</p> <p>\$85.00</p> |
| <p>8 New Construction Fire Safety Plan Review (approximately 2 hours per review)</p> | \$200.00 |
| <p>9 Fire Investigation Fee</p> | \$750.00 |