

ATTACHMENT A

CODE OF CONDUCT FOR COMMITTEES OF COUNCIL

Introduction

This Code of Conduct applies to members of the public who have been appointed to serve on a Committee of Council (members). The purpose of this Code of Conduct is to establish the minimum standards of conduct expected of all members.

Guiding Principles

Members shall act with honesty and integrity, serving in a diligent manner, and performing their duties in a manner which promotes public confidence.

Members shall treat each other, elected officials and City staff members with the courtesy and respect appropriate to a safe and professional work environment.

No member shall use the influence of their position for any purpose other than the duties as a member of the Committee to which they are appointed.

Member Conduct

Members are expected to attend all meetings of the Committee. If a member misses more than three (3) consecutive meetings without leave from the Chair, the member in question shall cease to be a member of the Committee.

Members shall avoid situations of real or apparent conflict of interest.

Members shall not disclose to any member of the public, any confidential or personal information acquired by virtue of their position.

Members shall not use any confidential information acquired during or after their appointment for their own purpose or gain, or for the personal use or gain of their family and friends.

Members must not accept any gift or benefit, with the exception of a common hospitality that is connected directly to their duties on a Committee.

No member, while identifying themselves as a member of a Committee, shall undertake any election campaign or election-related activities or work on, fund-raise, endorse or otherwise contribute to the election campaign of any person running in the municipal election.

Social Media Protocols

If a member is identifying themselves as a Council Committee member, any comment on social media must accurately reflect the decisions of Council and the policies/bylaws of the City. They must not weigh in on the opinions or political positions of municipal elected officials, or on the conduct of City staff.

All media inquiries on any matter must be redirected to the City's Communications Department.

DECLARATION OF COMPLIANCE

I affirm that I have read and understand and agree to abide by the *Code of Conduct for Committees of Council*.

Signature: _____

Name: _____

Date: _____

Questions about the *Code of Conduct for Committees of Council* should be directed to the Corporate Officer.