



Joint Shared Services Committee Meeting Minutes

March 13, 2025

Abbotsford City Hall - Room 530

Members Present: M. Warkentin (Chair), S. Gibson, C. Hamilton, P. Horn*, D. Plecas, R. Siemens

Members Absent: M. Davies*(Alternate P. Horn)

1. **CALL TO ORDER**

Councillor Plecas called the meeting to order at 2:00 p.m.

2. **NOMINATION OF COMMITTEE CHAIR AND VICE CHAIR**

Moved by: R. Siemens

Seconded by: S. Gibson

That Councillor Warkentin (Abbotsford), be elected as the Committee Chair.

In Favour (6): M. Warkentin, S. Gibson, C. Hamilton, P. Horn, D. Plecas, and R. Siemens

Absent (1): M. Davies

Carried

Moved by: P. Horn

Seconded by: R. Siemens

That Councillor Plecas (Mission), be elected as Vice Committee Chair.

In Favour (6): M. Warkentin, S. Gibson, C. Hamilton, P. Horn, D. Plecas, and R. Siemens

Absent (1): M. Davies

Carried

3. **ADOPTION OF AGENDA**

Moved by: D. Plecas

Seconded by: R. Siemens

That the March 13, 2025, Joint Shared Services Committee meeting agenda be adopted.

In Favour (6): M. Warkentin, S. Gibson, C. Hamilton, P. Horn, D. Plecas, and R. Siemens

Absent (1): M. Davies

Carried

4. ADOPTION OF MINUTES

Moved by: R. Siemens

Seconded by: D. Plecas

That the January 30, 2025, Joint Shared Services Committee meeting minutes be adopted.

In Favour (6): M. Warkentin, S. Gibson, C. Hamilton, P. Horn, D. Plecas, and R. Siemens

Absent (1): M. Davies

Carried

5. PRESENTATIONS

None.

6. DELEGATIONS

None.

7. REPORTS

7.1 Bi-monthly Water Report – January, February 2025

(Report No. ENG 032-2025)

Staff presented the bi-monthly water report for January and February 2025.

7.2 Bi-monthly JAMES Plant Report – January, February 2025

(Report No. ENG 031-2025)

Staff presented the JAMES Plant bi-monthly report for January and February 2025.

7.3 Draft 2024 Year-End Financial Statements - Unaudited

(Report No. FPS 006-2025)

Staff presented the draft 2024 year-end financial statements, unaudited.

7.4 2025 Financial Plan Carry Forward Amendment

(Report No. FPS 007-2025)

Moved by: D. Plecas

Seconded by: R. Siemens

That the 2025 carryforwards, as outlined in this report, be recommended for approval to the City of Abbotsford and City of Mission Councils, as required.

In Favour (6): M. Warkentin, S. Gibson, C. Hamilton, P. Horn, D. Plecas, and R. Siemens

Absent (1): M. Davies

Carried

7.5 Regional Water and Sewer – 2025 Operations Revenue/Cost Sharing

(Report No. ENG 030-2025)

Moved by: R. Siemens

Seconded by: S. Gibson

That that the Joint Shared Services Committee (JSSC) approve the 2024 percentages as outlined in Report ENG 030-2025 for the allocation of revenues for water and sewer operational and non-DCC related capital expenditures for 2025.

In Favour (6): M. Warkentin, S. Gibson, C. Hamilton, P. Horn, D. Plecas, and R. Siemens

Absent (1): M. Davies

Carried

8. MOTION TO CLOSE

Moved by: S. Gibson

Seconded by: D. Plecas

That the March 13, 2025, Joint Shared Services Committee meeting be closed to the public to consider matters related to the following Sections of the *Community Charter*:

90 (1) A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

(k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public.

In Favour (6): M. Warkentin, S. Gibson, C. Hamilton, P. Horn, D. Plecas, and R. Siemens

Absent (1): M. Davies

Carried

9. MOTION TO OPEN

Moved by: R. Siemens
Seconded by: D. Plecas

That the March 13, 2025, Joint Shared Services Committee meeting be opened to the public.

In Favour (6): M. Warkentin, S. Gibson, C. Hamilton, P. Horn, D. Plecas, and R. Siemens

Absent (1): M. Davies

Carried

10. NEW BUSINESS

None.

11. ADJOURNMENT

Moved by: R. Siemens
Seconded by: D. Plecas

That the March 13, 2025, Joint Shared Services Committee meeting be adjourned (2:57 p.m.).

In Favour (6): M. Warkentin, S. Gibson, C. Hamilton, P. Horn, D. Plecas, and R. Siemens

Absent (1): M. Davies

Carried

Mark Warkentin

Chair

Harjit Gill

Acting City Clerk