

To: Chief Administrative Officer **Date:** May 2, 2022
From: Stephanie Key, Acting Director Parks, Recreation & Culture
Subject: **Special Occasion License Requests – Beer Gardens**

Recommendation(s)

That the events noted in Appendix A, in the report from the Acting Director of Parks, Recreation & Culture dated May 2, 2022, be declared Community Special Events for the purposes of securing a Special Event Permit from the BC Liquor Control and Cannabis Regulation Branch.

Purpose

The purpose of this report is to seek Council's support for the following community groups' applications to host beer gardens at various venues throughout the City:

- Valley Race Productions;
- Mission Slo-Pitch;
- Mission Folk Music Festival.

Details of the various events are summarized in **Appendix A**.

Background

The City of Mission has received applications from three community groups wishing to run outdoor beer gardens this summer in accordance with Alcohol Consumption on Municipal Property Policy RIS.13. In order for the applicant to proceed, Council must first approve the events and declare them "Community Special Event(s)" so that the organizers may make application for a Special Event Permit from the BC Liquor Control and Cannabis Regulation Branch (LCCRB).

Discussion and Analysis

Neither the applicants nor the venues currently hold permanent liquor licenses and must therefore apply for a temporary license from the LCCRB called a Special Event Permit (SEP).

All of the applicants have a history of holding beer gardens and there have not been any significant complaints related to any previous outdoor beer gardens run by these organizations.

The declaration of the events as "Community Special Events" is the first step toward securing a Special Event Permit. In addition, all groups will be required to provide the following:

- A security plan for approval by the RCMP as well as the Fire / Rescue Services;
- Provide public liability insurance naming the City as an additional insured in an amount of not less than \$5,000,000 (five million dollars);

- Submit a complete City of Mission Special Occasion Beer Garden Application form and application fees;
- Agreement to fully comply in every respect to the Special Event Permit rules published by the BC Liquor Control and Cannabis Regulation Branch; and
- Upon completion of the event, provide the City with a financial statement related to their event. It is understood that the funds raised will go to a non-profit or charitable organization.

Council Goals/Objectives

This report addresses Council's goal of creating a more livable community.

Financial Implications

There are no financial implications directly associated with the recommendations included in this report. All application fees will be required prior to the issuance of a copy of the Council approval and financial statements will be collected following completion of the events.

Communication

The application will be provided to the RCMP, Fire/Rescue Services, the BC Liquor Inspector and the Parks, Recreation & Culture Department operations staff. No specific concerns have been noted by these agencies in previous years.

Summary and Conclusion

Staff recommends, based on the conditions and requirements noted herein, that the proposed beer garden events to be hosted by:

- Valley Race Productions;
- Mission Slo-Pitch;
- Mission Folk Music Festival

be declared Community Special Events as required under the BC LCCRB Special Event Permit as set out by the Province.

Report Prepared by: Stephanie Key, Acting Director Parks, Recreation & Culture

Reviewed by: Jason Horton, Manager of Parks and Facilities

Approved for Inclusion: Mike Younie, Chief Administrative Officer

Attachment(s)

Attachment A: 2022 Special Occasion Requests